

Community Fees & Charges

Appendix 2

Texts in Italic denote Statutory Fees

	Agreed charges 17/18			Proposed charges 18/19			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT	Total	Basic	VAT	Total				
	£	20% £	2017/18 £	£	20% £	2018/19 £				
1. Hire of Pavilion tea rooms (per hour)										
General public	12		12	13.00		13.00	8%		Discretionary	
Concessions (community groups and charities and registered pre-school groups meeting criteria)	9		9	9.50		9.50	6%		Discretionary	
Pre- school day rate	90		90	100		100	11%		Discretionary	
2. Tree Donations for Parks & Highways (outside scope of VAT)										
Per Tree	300		300	315		315	5%		Discretionary	
Per tree (with memorial plaque)				375		375			Discretionary	
3. Allotment Gardens (per year) (outside scope of VAT)										
Rent of single pole (25.29 sq mtrs)	5.00		5.00	5.25		5.25	5%	s10 Allotments Act 1950	Discretionary	
Concessions	2.50		2.50	2.65		2.65	6%		Discretionary	
Water charge per pole (25.29 sq mtrs) -concessions do not apply	2.50		2.50	2.65		2.65	6%		Discretionary	
Rotavating charge per 25.29 sq mtrs (pole) (5 pole plot minimum size for service)	15.00		15.00	15.75		15.75	5%		Discretionary	
Weed spraying charge per 25.29 sq mtrs (pole) (5 pole plot minimum size for service)	15.00		15.00	15.75		15.75	5%		Discretionary	
4. Fly Tipping Removal										
Removal of fly tip on private land hourly rate (minimum charge of one hour)	208.33	41.67	250.00	218.33	43.67	262.00	5%		Discretionary	
Annual charge for investigation and removal of fly tipping (charge for initial service and may increase as a result of the investigation)	1,666.67	333.33	2,000.00	1,750.00	350.00	2,100.00	5%		Discretionary	
5. Graffiti Removal										
Removal of graffiti/fly posting on private land hourly rate (minimum charge of one hour)	93.33	18.67	112	98.33	19.67	118	5%		Discretionary	
Sports Fees										
6. Tennis Courts										
Adult hard court rent per hour	7.50	1.50	9.00	7.88	1.58	9.45	5%		Discretionary	
Junior hard court rent per hour	4.17	0.83	5.00	4.38	0.88	5.25	5%		Discretionary	
7. Rounders Pitch										
Rental per occasion	59.17	11.83	71.00	62.08	12.42	74.50	5%		Discretionary	
8. Football, Gaelic Football and Rugby										
(a) Seasonal Pitch Letting (29 week season 1 match per week)	2,225		2,225	2,340		2,340	5%		Discretionary	
(b) Occasional Senior Let (per match)	119	23.73	142	124.58	24.92	150	5%		Discretionary	
(c) Seasonal Junior Pitch Letting (1 match per week)	1,375		1,375	1,444		1,444	5%		Discretionary	
(d) Seasonal Junior Pitch Letting (1 match per week) Without Council Changing Accommodation	1,050		1,050	1,102		1,102	5%		Discretionary	
(e) Occasional Junior Let (per match)	73.33	14.67	88	76.67	15.33	92	5%		Discretionary	
(f) Occasional Junior Pitch Letting (per match) Without Council Changing Accommodation	55.83	11.17	67	58.67	11.73	70.4	5%		Discretionary	
(g) Use of shower and dressing room without use of pitch when available (per team)	58.33	11.67	70	61.25	12.25	74	5%		Discretionary	
(h) Football/Rugby Exclusive Use (exempt VAT)	4,020		4,020	4,220		4,220	5%		Discretionary	
(i) vertidrainning request for pitch	383	77	460	404.17	80.83	485	5%		Discretionary	
(j) Sanding request for 100t sand supply and apply for pitch	4,083	817	4,900	4,291.67	858.33	5,150	5%		Discretionary	
(k) Sanding request brush surface	138	28	165	144.17	28.83	173	5%		Discretionary	
(l) Extra cut request (outside standard cuts)	55	11	66	57.50	11.50	69	5%		Discretionary	
(m) additional markings in year	55	11	66	57.50	11.50	69	5%		Discretionary	

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9. Cricket Pitches										
(a) Seasonal Lettings of 1 Day Per Week per 22 week season (exempt VAT)	3,590		3,590	3,770		3,770	5%		Discretionary	
(b) Occasional Letting Per Day	166.67	33.33	200	175.00	35.00	210	5%		Discretionary	
(c) Cricket exclusive use (exempt VAT)	6,300		6,300	6,600		6,600	5%		Discretionary	
10. Providing straight running track as required in Park										
Per hour	102.50	20.50	123	107.50	21.50	129.00	5%		Discretionary	
12. Bowls										
Season Letting (exempt VAT)	6,700		6,700	7,035		7,035	5%		Discretionary	
13. Event Hire of Asset/Open Space										
Concessions apply to events by community organisations, schools, places of worship and registered charities within the borough that have free entry and are open to the general public										
Application Fee (concession 80% discount)	41.67	8.33	50	50.00	10.00	60	20%		Discretionary	
Small Event (up to 499 capacity) - Hire Charge (concession 80% discount)	400		400	400		400	0%		Discretionary	
Medium Event (500-1000 capacity) - Hire Charge (concession 80% discount)	800		800	800		800	0%		Discretionary	
Large Event (over 1000 capacity) - Hire Charge (concession 80% discount)	1,800		1,800	1,800		1,800	0%		Discretionary	
Large Commercial Event (professional producers/arrangers/promoters)	POA		POA	POA		POA				
Circus/Funfair daily rate (deposit £10,000)	3,000		3,000	1,900		1,900	-37%		Discretionary	
Waste Management	POA		POA	POA		POA			Discretionary	
Reinstatement fee after event for damages, per labour hour	50.00	10.00	60	50.00	10.00	60	0%		Discretionary	
						120				
						200				
14. Sports Playing Fields (Education Season)										
Without accommodation										
Schools football fixture (31 week season) (exempt VAT)	940		940	990		990	5%		Discretionary	
Schools cricket fixture (18 week season) (exempt VAT)	1,410		1,410	1,480		1,480	5%		Discretionary	
Schools football fixture (Casual per match)	48	9.60	58	50.83	10.17	61	5%		Discretionary	
Schools cricket fixture (Casual per match)	84	16.80	101	88.33	17.67	106	5%		Discretionary	
15. Cemetery Fees (Outside scope VAT)										
Exclusive right of burial inc. Deed of Grant and Number (Muslim, Lawn, Traditional, Cremated Remains - full size plot, Greek)										
Resident	2,435		2,435	2,555		2,555	5%		Discretionary	
Non-resident	4,370		4,370	4,590		4,590	5%		Discretionary	
Childs Section, Cremation Plots										
Resident	820		820	860		860	5%		Discretionary	
Non-resident	1,560		1,560	1,640		1,640	5%		Discretionary	
16a. Interment Fees										
Child/Stillborn Half Plot (Resident)	266		266	279		279	5%		Discretionary	
Child/Stillborn Half Plot (Non resident)	510		510	535		535	5%		Discretionary	
Over 12 Years old (Resident)	755		755	790		790	5%		Discretionary	
Over 12 Years old (Non resident)	1,360		1,360	1,430		1,430	5%		Discretionary	
Crem Plot (Resident)	238		238	250		250	5%		Discretionary	
Crem Plot (Non-resident)	425		425	445		445	5%		Discretionary	
Oversized coffin/casket surcharge over 700mm (27") wide	447		447	470		470	5%		Discretionary	
Additional fee for 3 Metre depth digging	610		610	640		640	5%		Discretionary	
16b. Memorial Rights										
Lawn / Crem Section (Resident)	280		280	295		295	5%		Discretionary	
Lawn / Crem Section (Non resident)	280		280	295		295	5%		Discretionary	
16c. Memorials (Harrow Borough Only)										
Traditional Section (Child Resident)	280		280	295		295	5%		Discretionary	
Traditional Section Child (Non resident)	505		505	530		530	5%		Discretionary	

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Traditional Section (Over 12 years old) (Resident)	280		280	295		295	5%		Discretionary	
Traditional Section (Over 12 years old) (Non resident)	505		505	530		530	5%		Discretionary	
Erection of a vertical memorial in lawn sections (Resident)	280		280	295		295	5%		Discretionary	
Memorial Rights vertical memorial in lawn sections (Non resident)	485		485	510		510	5%		Discretionary	
Replacement of a flat plaque by an upright memorial	280		280	295		295	5%		Discretionary	
Conversion of a flat plaque to a vertical headstone style memorial	280		280	295		295	5%		Discretionary	
Provision of an additional flat plaque	280		280	295		295	5%		Discretionary	
Replacement of a flat plaque by one of a larger size.	280		280	295		295	5%		Discretionary	
Additional inscription to existing memorials.	97		97	102		102	5%		Discretionary	
Alterations or additions to existing memorials.	97		97	102		102	5%		Discretionary	
16d. Public Graves in which the exclusive right of burial has not been										
Under 12 Years old / Half Plot (Resident)	332		332	349		349	5%		Discretionary	
Under 12 years old / Half Plot (Non-resident)	640		640	670		670	5%		Discretionary	
Over 12 Years old (Resident)	1075		1075	1,130		1,130	5%		Discretionary	
Over 12 Years old (Non-resident)	1,620		1,620	1,700		1,700	5%		Discretionary	
Oversized coffin/casket surcharge over 700mm (27") wide	447		447	469		469	5%		Discretionary	
Additional fee for 3 Metre depth digging	610		610	640		640	5%		Discretionary	
Permission for a flat plaque or flower container on a public grave where permissible	101		101	106		106	5%		Discretionary	
16e. Sundry Fees										
Option to Purchase										
(Non-refundable reservation fee)	470		470	495		495	5%		Discretionary	
Commerative plaques on trees where permissible	285		285	300		300	5%		Discretionary	
Charge for the supply and installation of a standard park seat (1.8m) as a memorial, dedication or sponsored gift, including the supply and fixing of commemorative plaque.			The cost of supplying & fixing the seat incl. plaque plus 10% administrati on fee			The cost of supplying & fixing the seat incl. plaque plus 10% administratio n fee			Discretionary	
16f. Purchase of Exclusive right of burial only prior to any interment. This includes Deed of Grant and Number Tablet.										
Child (Resident)	815		815	855		855	5%		Discretionary	
Child (Non resident)	1,625		1,625	1,705		1,705	5%		Discretionary	
Over 12 Years old (Resident)	2,170		2,170	2,280		2,280	5%		Discretionary	
Over 12 Years old (Non resident)	4,340		4,340	4,560		4,560	5%		Discretionary	
Supplementary charge for plots directly adjacent to paths in Carpenders Park (Resident)	1,150		1,150	1,205		1,205	5%		Discretionary	
Supplementary charge for plots directly adjacent to paths in Carpenders Park (Non-Resident)	2,200		2,200	2,310		2,310	5%		Discretionary	
Single burial in-situe casket (Harrow - New single depth graves only)	620		620	650		650	5%		Discretionary	
Memorial Removal for interment (authorisation)	139		139	146		146	5%		Discretionary	
Chapel Hire	74		74	78		78	5%		Discretionary	
Certificate of burial	70		70	73		73	4%		Discretionary	
Transfer of exclusive right of burial	70		70	73		73	4%		Discretionary	
Copy of deed of grant of burial rights	52		52	55		55	6%		Discretionary	
Cancellation or postponement of a previously arranged interment	192		192	202		202	5%		Discretionary	
Manual depth test in a grave space on request.	68		68	71		71	4%		Discretionary	
Admin charge for memorial permission re-application memorial permission	64		64	67		67	5%		Discretionary	
10 Year Extension to Exclusive Right of Burial (Child Resident)	116		116	122		122	5%		Discretionary	
10 Year Extension to Exclusive Right of Burial (Child Non resident)	235		235	246		246	5%		Discretionary	

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10 Year Extension to Exclusive Right of Burial (Over 12 Years old Resident)	310		310	325		325	5%		Discretionary	
10 Year Extension to Exclusive Right of Burial (Over 12 Years old Non resident)	620		620	650		650	5%		Discretionary	
16g. Search Fees (Genealogy)										
<i>(Fees are subject to VAT) To search the Cemetery records for an existing grave</i>										
(i) From 1950 to current date	80	16	96	83.00	16.60	101.00	5%		Discretionary	
(ii) From opening of Cemetery to 1950 for first hour	80	16	96	83.00	16.60	101.00	5%		Discretionary	
(iii) For every subsequent hour thereafter	70	14	84	72.50	14.50	88.00	5%		Discretionary	
(iv) Further search where applicable (per hr)	49.00	9.80	58.8	51.00	10.20	62.00	5%		Discretionary	
17. Standard S38 / 278 supervision fees (outside scope of VAT)										
Min supervision fee for S38 or S278 works'	2,900		2,900	4,000		4,000	38%		Discretionary	
The Council undertakes the supervision of new estate roads that are the subject of a Section 38 or S278 Agreement. The percentage quoted is a percentage of the										
S38 works – design,checking and supervision fee (subject to min fee)			9.00%			10.00%	n/a		Discretionary	
S278 works – design,checking and supervision fee (subject to min fee)			14.00%			15.00%	n/a		Discretionary	
18. Licences for Projections over the Highway Section 177 Highways Act										
The Council issues licences for canopies and any other projection over the highway, and incurs ongoing administration/inspection costs for which an initial lump sum of £500 is normally charged.										
Application for Licence for a building to oversail the highway	230		230	250		250	9%		Discretionary	
Application for permission to oversail the highway with construction equipment (not cranes - covered elsewhere)	230		230	250		250	9%		Discretionary	
Application to change a structure projecting over or under the highway (additional charges per hours)	52		52	55		55	6%		Discretionary	
19. Vehicles Crossings (outside scope of VAT)										
Administration and Supervision Fees										
A charge for provision of estimate for construction of a vehicle crossing non refundable if application proceeds	91		91	96		96	5%		Discretionary	
Estimate in 10 working days (non refundable) (as above but within 10 working days)	230		230	240		240	4%		Discretionary	
Residential Advice										
Provision of site meeting and construction drawing of front garden showing compliance with Vehicle Crossing Policy requirements. Aerial view drawing setting out hard standing area, landscaping and drainage requirements										
Standard Visit - within 4 weeks	35	7	150	130.83	26.17	157.00	5%		Discretionary	
20. Street Works Licence										
Licence Fee (VAT exempt)										
Licence Fee (VAT exempt)	700		700	745		745	6%		Discretionary	
Where officers involvement exceeds the statutory functions, as required by the terms of the licence, additional time will be charged to the nearest half an hour (hourly rate shown)										
	140		140	147		147	5%		Discretionary	

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21. Tables & Chairs on the Highway licence (please note planning permission is likely to be needed)										
Issue of licence (subject to successful application)	585		585	585		585	0%	LLA Act 1990	Discretionary	Non Executive Licensing - Council Approval Required
Annual renewal of licence (subject to successful application)	293		293	293		293	0%		Discretionary	
22. Adding or changing a name of an existing property or address (exempt VAT) A charge to make amendments to the National Land and Property Gazetteer										
Minimum charge (up to one hour of officer time)	55		55	58		58	5%		Discretionary	
Any period of time in excess of one hour to the nearest half an hour (hourly rate shown)	93		93	98		98	5%		Discretionary	
23. Temporary traffic restrictions for highway works (planned) (exempt VAT)										
Standard charge for one order	2,160		2,160	2,270		2,270	5%	Local Authorities (Transport Charges) Regulations 1998/948 Reg 3, 4 and Schedule 1	Discretionary	
24. Temporary traffic restrictions for highway works (emergency) (exempt VAT)										
Standard charge for one order	1540		1540	1,625		1,625	6%	Section 14/2 of the Road Traffic Regulation Act 1984.	Discretionary	
25. Preparation of plans of temporary traffic restrictions / diversion routes for ** Note: A quotation will be provided based on the nature and extent of the works										
Minimum charge (up to 2 hrs of officer time)	182		182	191		191	5%		Discretionary	
Any period of time in excess of one hour to the nearest half an hour (hourly rate shown)	93		93	98		98	5%		Discretionary	
26. Damage to footpaths, street lighting etc (outside scope of VAT) Recharges for damage caused to footpaths/street lighting/street furniture (administration on-cost added to direct contractor cost). Cost Of works (Administrative costs)										
£0 to £1,000			35% or minimum £35			replaced			Discretionary	
£1,001 to £2,000			30% or minimum £310			replaced			Discretionary	
£0 to £2000						25% or minimum £190			Discretionary	
£2,001 and over			25% or minimum £515			25%			Discretionary	
27. Memorial Seats On the Highway/Open Spaces (outside scope of VAT)										

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Charge for the supply and installation of a standard highway seat (1.8m) as a memorial, dedication or sponsored gift, including the supply and fixing of commemorative plaque.			The cost of supplying & fixing the seat incl. plaque plus 10% administration fee			The cost of supplying & fixing the seat incl. plaque plus 10% administration fee			Discretionary	
Charge for the supply and installation of a standard parks seat (1.8m) as a memorial, dedication or sponsored gift, including the supply and fixing of commemorative plaque.						POA			Discretionary	
28. Civic Centre Lettings (exempt VAT)										
Council Chamber:										
Mon-Fri (1st hour)	228		228	245		245	7%		Discretionary	
Each Additional Hour	76		76	80		80	5%		Discretionary	
Saturday (1st hour)	280		280	300		300	7%		Discretionary	
Each Additional Hour	91		91	100		100	10%		Discretionary	
Sunday (1st hour)	370		370	400		400	8%		Discretionary	
Each Additional Hour	113		113	120		120	6%		Discretionary	
Committee Rooms 1 & 2 or Gallery:										
Mon-Fri (1st hour)	157		157	170		170	8%		Discretionary	
Each Additional Hour	54		54	57		57	6%		Discretionary	
Saturday (1st hour)	195		195	210		210	8%		Discretionary	
Each Additional Hour	65		65	68		68	5%		Discretionary	
Sunday (1st hour)	255		255	270		270	6%		Discretionary	
Each Additional Hour	76		76	80		80	5%		Discretionary	
Members' Lounge (By Special Arrangement):										
Mon-Fri (1st hour)	203		203	220		220	8%		Discretionary	
Each Additional Hour	65		65	68		68	5%		Discretionary	
Saturday (1st hour)	239		239	255		255	7%		Discretionary	
Each Additional Hour	76		76	80		80	5%		Discretionary	
Sunday (1st hour)	295		295	315		315	7%		Discretionary	

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Each Additional Hour	98		98	104		104	6%		Discretionary	
Committee Rooms 3,5,6:										
Mon-Fri (1st hour)	100		100	105		105	5%		Discretionary	
Each Additional Hour	35		35	38		38	9%		Discretionary	
Saturday (1st hour)	125		125	135		135	8%		Discretionary	
Each Additional Hour	46		46	49		49	7%		Discretionary	
Sunday (1st hour)	151		151	160		160	6%		Discretionary	
Each Additional Hour	54		54	57		57	6%		Discretionary	
Training Room Hire									Discretionary	
per hour or part thereof				40		40	new charge			
Half Day	120		120	120		120	0%		Discretionary	
Full Day	200		200	200		200	0%		Discretionary	
29.Civic Centre Visitors Car Park Charges										
Up to 1 Hour	1.33	0.27	1.6	1.33	0.27	1.6	0%	s35 Road Traffic Regulation Act 1984	Discretionary	
Up to 2 Hours	2.17	0.43	2.6	2.17	0.43	2.6	0%	s35 Road Traffic Regulation Act 1984	Discretionary	
Up to 3 Hours	3.92	0.78	4.7	3.92	0.78	4.7	0%	s35 Road Traffic Regulation Act 1984	Discretionary	
Up to 6 Hours	6.67	1.33	8	6.67	1.33	8	0%	s35 Road Traffic Regulation Act 1984	Discretionary	
6-24 Hours	12.50	2.50	15	12.50	2.50	15	0%	s35 Road Traffic Regulation Act 1984	Discretionary	
30. Special Refuse Collection (outside scope for VAT)										
Hourly rate (Minimum charge of one hour)	248		248	260		260	5%		Discretionary	
30 a. Special Waste Service										
(Non business supply; outside the scope of VAT)										
Up to 4 items (both recycable and non recyclable)	30		30	35		35	17%			
Up to 8 items (both recycable and non recyclable)	50		50	55		55	10%			
Up to 12 items (both recycable and non recyclable)	70		70	75		75	7%			
Landlords/Agents-Up to 8 items	60		60	65		65	8%			
Landlords/Agents-Over 8 items	90		90	100		100	11%			
Additonal charge for Premium Collection Service (24 hour removal)	20		20	22		22	10%			
Single item-Mattress	10		10	12		12	20%			
Clearance from inside property (5 items)	75		75	75		75	0%			
House clearance	POA		POA	POA		POA				
31. Garden Waste Collection(outside scope for VAT)										
Resident charge for Garden Waste collection full year service fortnightly full rate	75		75	75		75	0%		Discretionary	
Resident charge for Garden Waste collection full year service fortnightly concessionary rate for residents on means tested benefits	25		25	25		25	0%		Discretionary	

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Resident charge for Garden Waste summer collection service (May-Oct) fortnightly full rate	40		40	40		40	0%		Discretionary	
Resident charge for Garden Waste summer collection service (May-Oct) fortnightly concessionary rate for residents on means tested benefits	15		15	15		15	0%		Discretionary	
32. Supply of Bins – Sales										
New/Additional/Change of 240 Litre Wheeled Bin	60.00		60	63.00		63	5%		Discretionary	
1,100 Litre bin (flats, new developments)	537.50	107.50	645	562.50	112.50	675	5%		Discretionary	
1280 litre recycling bin	608.33	121.67	730	641.67	128.33	770	5%		Discretionary	
New Garden waste bin hire	5.00		5	5.00		5	0%		Discretionary	
Food waste bins (7L and 23L) - issue of 3rd bin and above at premise	4.17	0.83	5	4.17	0.83	5	0%		Discretionary	
Bio-bags (pack of 50)	2.08	0.42	2.5	2.17	0.43	2.60	4%		Discretionary	
33. Trade Waste bin charges										
Replacement 120/240 litre trade bin	50.00	10.00	60	53	11	63	5%		Discretionary	
Replacement 360 litre trade bin	50.00	10.00	60	53	11	63	5%		Discretionary	
Replacement 660 litre trade bin	412.50	82.50	495	433.33	86.67	520	5%		Discretionary	
Replacement 1100 litre trade bin	537.50	107.50	645	566.67	113.33	680	5%		Discretionary	
Replacement 1280 litre trade bin	608.33	121.67	730	641.67	128.33	770	5%		Discretionary	
Reinstatement of suspended trade contract	133.33	26.67	160	141.67	28.33	170	6%		Discretionary	
Provision of replacement key	66.67	13.33	80	70.83	14.17	85	6%		Discretionary	
Bin Removal	8.33	1.67	10	8.75	1.75	10.5	5%			
** Note: All new trade contracts must be paid by Direct Debit										
33a. Trade Refuse Collection (Outside scope for VAT)										
120 Litre bin (weekly charge)	6.60		6.60	6.90		6.90	5%		Discretionary	
240 Litre bin (weekly charge)	7.40		7.40	7.80		7.80	5%		Discretionary	
360 Litre bin (weekly charge)	8.30		8.30	8.70		8.70	5%		Discretionary	
660 Litre bin (weekly charge)	10.30		10.30	10.80		10.80	5%		Discretionary	
1,100 Litre bin (weekly charge)	15.10		15.10	15.10		15.10	0%		Discretionary	
Sack collection (per sack, min 3 per week)	1.20		1.20	1.25		1.25	4%			
Ad-hoc trade collection - on normal scheduled day - Charges as per schedule, minimum £30										
Ad-hoc trade collection - not on scheduled day - Double the charges above, minimum £30										
33b. Collections for Trade Recycling (Outside scope for VAT)										
240 Litre bin (weekly charge)	6.00		6.00	6.30		6.30	5%		Discretionary	
660 Litre bin (weekly charge)	8.50		8.50	8.95		8.95	5%		Discretionary	
1,280 Litre bin (weekly charge)	10.60		10.60	11.10		11.10	5%		Discretionary	
Sack collection (per sack, min 3 per week)	10.60		1.80	1.90		1.90	6%			
Ad-hoc trade collection - on normal scheduled day			charge per bin size plus £5			charge per bin size plus £5			Discretionary	
Ad-hoc trade collection - not on scheduled day			twice bin size plus £10			twice bin size plus £10			Discretionary	
33c. Commercial Food Waste Collection <i>(Non business supply;outside the scope of VAT)</i>										
140L (per collection)-Standard price	7.80		7.80	8.20		8.2	5%		Discretionary	
140L (per collection)-Concessionary price	6.73		6.73	7.10		7.1	5%		Discretionary	
240L (per collection)-Standard price	15.00		15.00	15.75		15.75	5%		Discretionary	
240L (per collection)-Concessionary price	11.22		11.22	11.80		11.8	5%		Discretionary	
33d. Commercial Waste Removal Service										

Community Fees & Charges

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Texts in Italic denote Statutory Fees

	Agreed charges 17/18			Proposed charges 18/19			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2017/18	Basic	VAT 20%	Total 2018/19				
(if the council acts under the EPA 1990 s45(1) when providing this service, it will be non business. If it amounts to industrial waste, then the supply will be standard rated.)										
Hire of vehicle and driver-Full day	480.00	96.00	576.00	500.00	100.00	600.00	4%		Discretionary	
Hire of vehicle and driver-half day	260.00	52.00	312.00	270.83	54.17	325.00	4%		Discretionary	
Disposal charge for each load of specific waste (concrete,soil,subsoil or rubble)	165.00	33.00	198.00	170.83	34.17	205.00	4%		Discretionary	
Disposal charge for mixed waste (per tonne)	240.00	48.00	288.00	250.00	50.00	300.00	4%		Discretionary	
33e. Confidential Waste										
(Standard rated VAT)										
External businesses (per collection)	10.00	2.00	12.00	10.42	2.08	12.50	4%		Discretionary	
Schools and Internal services (per collection)	8.00	1.60	9.60	8.33	1.67	10.00	4%		Discretionary	
33f. Out of Borough collections										
Out of borough collections up to 15 miles outside borough boundary									Discretionary	
Price per mile > 1mile	1.00	0.20	1.20	1.00	0.20	1.20	0%		Discretionary	
Ad-hoc trade collection (in addition to charge per mile)	20.00	4.00	24.00	20.00	4.00	24.00	0%		Discretionary	
Refuse:									Discretionary	
120 Litre bin (weekly charge additional to charge per mile)	6.60	1.32	7.92	6.90	1.38	8.28	5%		Discretionary	
240 Litre bin (weekly charge additional to charge per mile)	7.40	1.48	8.88	7.80	1.56	9.36	5%		Discretionary	
360 Litre bin (weekly charge additional to charge per mile)	8.30	1.66	9.96	8.70	1.74	10.44	5%		Discretionary	
660 Litre bin (weekly charge additional to charge per mile)	10.30	2.06	12.36	10.80	2.16	12.96	5%		Discretionary	
1,100 Litre bin (weekly charge additional to charge per mile)	15.10	3.02	18.12	15.10	3.02	18.12	0%		Discretionary	
Recycling									Discretionary	
240 Litre bin (weekly charge additional to charge per mile)	6.00	1.20	7.20	6.30	1.26	7.56	5%		Discretionary	
660 Litre bin (weekly charge additional to charge per mile)	8.50	1.70	10.20	8.95	1.79	10.74	5%		Discretionary	
1,280 Litre bin (weekly charge additional to charge per mile)	10.60	2.12	12.72	11.10	2.22	13.32	5%		Discretionary	
34. Clearance of contaminated wheeled bin (domestic, recycling or trade) reported by crew (i.e. "Heavy" or "contaminated" etc.) (Outside scope for										
"2 wheeled" bin	43		43	45		45	5%		Discretionary	
"4 wheeled" bin	84		84	87		87	4%		Discretionary	
35. Civic Amenity Site - Trade Waste Charges (outside scope of VAT)										
Disposal of residual trade waste (per tonne)	250		250	260		260	4%		Discretionary	
Minimum charge	90		90	90		90	0%		Discretionary	
Disposal of Green waste or cardboard (per tonne)	74		74	77		77	4%		Discretionary	
Minimum charge	22		22	23		23	5%		Discretionary	
Disposal of Scrap Metal (per tonne)	No charge		No charge	No charge		No charge			Discretionary	
Trade Mattress (price per mattress)	17		17	18		18	6%		Discretionary	
Household Recyclable waste bought to site by non residents, charge per car load	20		20	20		20	0%			
36. Public Conveniences (outside scope of VAT)*										
A.P.C charges	0.2		0.2	0.20		0.20	0%		Discretionary	
37. Car Parking Charges										
37a. On-street charges (outside scope of VAT)								s45/46 Road Traffic Regulation Act 1984		
ZONE A (Pinner)										
BRIDGE STREET (per 20mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
MARSH ROAD (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
ZONE B (Stanmore)										
CHURCH ROAD (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
COVERDALE CLOSE (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
MERRION AVENUE (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
RECTORY LANE (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	

Community Fees & Charges

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	Agreed charges 17/18			Proposed charges 18/19			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2017/18	Basic	VAT 20%	Total 2018/19				
THE BROADWAY (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
STANMORE HILL (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
ZONE C (Wealdstone)								s45/46 Road Traffic Regulation Act 1984		
SANDRIDGE CLOSE (long stay - per visit)	4.20		4.20	4.20		4.20	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
ZONE CA (Wealdstone East)								s45/46 Road Traffic Regulation Act 1984		
CANNING ROAD (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
GORDON ROAD (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
GRAHAM ROAD (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
GRANT ROAD (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
HIGH STREET (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
LADYSMITH ROAD (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
LOCKET ROAD (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
MASONS AVE (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
MONTROSE ROAD (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
SPENCER ROAD (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
THOMSON ROAD (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
HEADSTONE DRIVE (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
WOLSELEY ROAD (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
ZONE D (Harrow)								s45/46 Road Traffic Regulation Act 1984		
COLLEGE ROAD (per 20 mins)	0.80		0.80	0.80		0.80	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
GREENHILL WAY (per 20 mins)	0.80		0.80	0.80		0.80	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
HEADSTONE ROAD (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
JUNCTION ROAD (per 20 mins)	0.80		0.80	0.80		0.80	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
LYON ROAD (per 20 mins)	0.80		0.80	0.80		0.80	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
ST JOHN'S ROAD (per 20 mins)	0.80		0.80	0.80		0.80	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
STATION ROAD SLIP ROAD (per 20 mins)	0.80		0.80	0.80		0.80	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
ZONE E (Harrow)								s45/46 Road Traffic Regulation Act 1984		
GROVE HILL (per 20 mins)	0.80		0.80	0.80		0.80	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
LANSDOWNE ROAD (per 20 mins)	0.80		0.80	0.80		0.80	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
LOWLANDS ROAD (per 20 mins)	0.80		0.80	0.80		0.80	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
PETERBOROUGH ROAD (per 20 mins)	0.80		0.80	0.80		0.80	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
WHITEHALL ROAD (per 20 mins)	0.80		0.80	0.80		0.80	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
ZONE F (Harrow)								s45/46 Road Traffic Regulation Act 1984		
BONNERSFIELD LANE, near Station Rd junction (per 20 mins)	0.80		0.80	0.80		0.80	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
BONNERSFIELD LANE, between Courtfield Ave and Northwick Pk Rd (per 20 mins)	0.80		0.80	0.80		0.80	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
BONNERSFIELD LANE, beyond Northwick Park Road (per 20 mins)	0.80		0.80	0.80		0.80	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
CRYSTAL WAY (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
FLAMBARD ROAD (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
SHEEPCOTE ROAD (per 20 mins)	0.80		0.80	0.80		0.80	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
STATION ROAD (per 20 mins)	0.80		0.80	0.80		0.80	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
ZONE H (Stanmore)								s45/46 Road Traffic Regulation Act 1984		
LONDON ROAD (per 30 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
COURT DRIVE (per 30 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
BROCKLEYSIDE (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
LONDON ROAD (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
ZONE K (Harrow)								s45/46 Road Traffic Regulation Act 1984		
BLAWITH ROAD (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
DOMINION PARADE (per 20 mins)	0.80		0.80	0.80		0.80	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
HIGH MEAD (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
NIBTHWAITE ROAD (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
STATION ROAD (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
ZONE L (Rayners Lane)								s45/46 Road Traffic Regulation Act 1984		
ALEXANDRA AVENUE (20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
IMPERIAL DRIVE (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
RAYNERS LANE (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
VILLAGE WAY EAST (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
WARDEN AVENUE (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
ZONE M (South Harrow)								s45/46 Road Traffic Regulation Act 1984		

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	Basic	VAT 20%	Total 2017/18	Basic	VAT 20%	Total 2018/19				
BROOKE AVENUE (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
BROOKE AVENUE (long stay - per visit)	4.20		4.20	4.20		4.20	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
EASTCOTE ROAD (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
NORTHOLT ROAD (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
PARKFIELD ROAD (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
SCARSDALE ROAD (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
SHERWOOD ROAD (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
SOUTH HILL AVENUE (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
SOUTH HILL AVENUE (long stay - per visit)	4.20		4.20	4.20		4.20	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
STANLEY ROAD (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
WARGRAVE ROAD (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
WHITBY ROAD (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
ZONE N (Sudbury Hill)								s45/46 Road Traffic Regulation Act 1984		
CAVENDISH AVENUE (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
FERNBANK AVENUE (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
GREENFORD ROAD (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
ROSEBANK AVENUE (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
ZONE P (Harrow)								s45/46 Road Traffic Regulation Act 1984		
ROSSLYN CRESCENT (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
ZONE R (Harrow)								s45/46 Road Traffic Regulation Act 1984		
WOODLANDS ROAD (per 20 mins)	0.80		0.80	0.80		0.80	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
ZONE S (Harrow)								s45/46 Road Traffic Regulation Act 1984		
ELMWOOD AVENUE (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
ZONE TA (Edgware South)								s45/46 Road Traffic Regulation Act 1984		
HANDEL WAY (per 20 mins)	0.50		0.50	0.50		0.50	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
MEAD ROAD (per 20 mins)	0.50		0.50	0.50		0.50	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
WHITCHURCH LANE (per 20 mins)	0.50		0.50	0.50		0.50	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
ZONE TB (Edgware North)								s45/46 Road Traffic Regulation Act 1984		
CANONS DRIVE (per 20 mins)	0.50		0.50	0.50		0.50	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
EDGWARE ROAD (per 20 mins)	0.50		0.50	0.50		0.50	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
MONTGOMERY ROAD (per 20 mins)	0.50		0.50	0.50		0.50	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
RYE WAY (per 20 mins)	0.50		0.50	0.50		0.50	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
ZONE U (Pinner road & County Roads)								s45/46 Road Traffic Regulation Act 1984		
BEDFORD ROAD (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
DEVONSHIRE ROAD (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
OXFORD ROAD (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
PINNER ROAD (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
PINNER VIEW (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
RUTLAND ROAD (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
NEPTUNE ROAD (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
ZONE V (West Harrow)								s45/46 Road Traffic Regulation Act 1984		
UNNAMED ROAD off Vaughan Road (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
ZONE W (West Harrow)								s45/46 Road Traffic Regulation Act 1984		
BLLENHEIM ROAD (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
THE GARDENS (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
ZONE X (Burnt Oak)								s45/46 Road Traffic Regulation Act 1984		
BACON LANE (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
BURNT OAK BROADWAY (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
COLUMBIA AVENUE (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
NORTHOLME GARDENS (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
OAKLEIGH AVENUE (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
THE CHASE (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
THE HIGHLANDS (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
VANCOUVER ROAD (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
Kenton Pay and display zone								s45/46 Road Traffic Regulation Act 1984		
KENTON ROAD (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
MAYFIELD AVENUE (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
WILLOWCOURT AVENUE (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
Pay and display bays (not in CPZs)								s45/46 Road Traffic Regulation Act 1984		

Community Fees & Charges

Appendix 2

Texts in Italic denote Statutory Fees

	Agreed charges 17/18			Proposed charges 18/19			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2017/18	Basic	VAT 20%	Total 2018/19				
ARGYLE ROAD, NORTH HARROW (per 20mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
PINNER ROAD, NORTH HARROW (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
STATION ROAD, NORTH HARROW (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
MARLBOROUGH HILL (long stay - per visit)	4.20		4.20	4.20		4.20	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
HEADSTONE DRIVE outside Kodak (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
HIGH STREET stand alone in Edgware (per 20 mins)	0.50		0.50	0.50		0.50	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
MILTON ROAD (per20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
STATION ROAD North Harrow (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
UXBRIDGE ROAD, Hatch End (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
CS CANONS STATION (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
37b. Off-street Parking										
s35 Road Traffic Regulation Act 1984								s35 Road Traffic Regulation Act 1984		
Note: Off street parking is VAT liable.										
Queens House (Multi storey)								s35 Road Traffic Regulation Act 1984		
Long stay - per visit	3.50	0.70	4.20	3.50	0.70	4.20	0%	s35 Road Traffic Regulation Act 1984	Discretionary	
Per 60 mins	1.17	0.23	1.40	1.17	0.23	1.40	0%	s35 Road Traffic Regulation Act 1984	Discretionary	
Davy House								s35 Road Traffic Regulation Act 1984		
Per 60 mins	1.17	0.23	1.40	1.17	0.23	1.40	0%	s35 Road Traffic Regulation Act 1984	Discretionary	
Vaughan Road								s35 Road Traffic Regulation Act 1984		
Long stay - per visit	3.50	0.70	4.20	3.50	0.70	4.20	0%	s35 Road Traffic Regulation Act 1984	Discretionary	
Per 60 mins	1.17	0.23	1.40	1.17	0.23	1.40	0%	s35 Road Traffic Regulation Act 1984	Discretionary	
Greenhill Way								s35 Road Traffic Regulation Act 1984		
Per 60 mins	1.17	0.23	1.40	1.17	0.23	1.40	0%	s35 Road Traffic Regulation Act 1984	Discretionary	
Grimsdyke Road								s35 Road Traffic Regulation Act 1984		
Per 60 minutes	0.17	0.03	0.20	0.17	0.03	0.20	0%	s35 Road Traffic Regulation Act 1984	Discretionary	
St Johns Road								s35 Road Traffic Regulation Act 1984		
Per 60 mins	1.17	0.23	1.40	1.17	0.23	1.40	0%	s35 Road Traffic Regulation Act 1984	Discretionary	
Palmerston Rd								s35 Road Traffic Regulation Act 1984		
Per 60 mins	0.67	0.13	0.80	0.67	0.13	0.80	0%	s35 Road Traffic Regulation Act 1984	Discretionary	
Peel House (Multi storey)								s35 Road Traffic Regulation Act 1984		
Per 60 mins	0.67	0.13	0.80	0.67	0.13	0.80	0%	s35 Road Traffic Regulation Act 1984	Discretionary	
Cambridge Rd								s35 Road Traffic Regulation Act 1984		
Per 60 mins	0.67	0.13	0.80	0.67	0.13	0.80	0%	s35 Road Traffic Regulation Act 1984	Discretionary	
Chapel Lane								s35 Road Traffic Regulation Act 1984		
Long stay - per visit	9.50	1.90	11.40	9.50	1.90	11.40	0%	s35 Road Traffic Regulation Act 1984	Discretionary	
Per 60 mins	0.67	0.13	0.80	0.67	0.13	0.80	0%	s35 Road Traffic Regulation Act 1984	Discretionary	
Love Lane								s35 Road Traffic Regulation Act 1984		
Long stay - per visit	9.50	1.90	11.40	9.50	1.90	11.40	0%	s35 Road Traffic Regulation Act 1984	Discretionary	
Per 60 mins	0.67	0.13	0.80	0.67	0.13	0.80	0%	s35 Road Traffic Regulation Act 1984	Discretionary	
Waxwell Lane								s35 Road Traffic Regulation Act 1984		
Long stay - per visit	9.50	1.90	11.40	9.50	1.90	11.40	0%	s35 Road Traffic Regulation Act 1984	Discretionary	
Per 60 mins	0.67	0.13	0.80	0.67	0.13	0.80	0%	s35 Road Traffic Regulation Act 1984	Discretionary	
The Broadway								s35 Road Traffic Regulation Act 1984		
Per 60 mins	0.67	0.13	0.80	0.67	0.13	0.80	0%	s35 Road Traffic Regulation Act 1984	Discretionary	
Stanmore								s35 Road Traffic Regulation Act 1984		
Per 60 mins	0.67	0.13	0.80	0.67	0.13	0.80	0%	s35 Road Traffic Regulation Act 1984	Discretionary	
West House								s35 Road Traffic Regulation Act 1984		
up to 30mins	Free		Free	Free		Free		s35 Road Traffic Regulation Act 1984	Discretionary	
Per 60 mins	0.67	0.13	0.80	0.67	0.13	0.80	0%	s35 Road Traffic Regulation Act 1984	Discretionary	
Over 6 hrs	9.50	1.90	11.40	9.50	1.90	11.40	0%	s35 Road Traffic Regulation Act 1984	Discretionary	
Kenton Lane and Kinghill Drive,Belmont, Whitchurch Playing Fields (Wemborough)								s35 Road Traffic Regulation Act 1984		
P&D (per hour)	0.17	0.03	0.20	0.17	0.03	0.20	0%	s35 Road Traffic Regulation Act 1984	Discretionary	
37c. On Street Residents Permits (outside scope of VAT)								s45/46 Road Traffic Regulation Act 1984		
s45 Road Traffic Reg Act 1984									Discretionary	
Residents Permits : Annual Charges								s45/46 Road Traffic Regulation Act 1984		
1st Vehicle	70		70	75		75	7%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
2nd Vehicle	105		105	110		110	5%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
3rd Vehicle	140		140	145		145	4%	s45/46 Road Traffic Regulation Act 1984	Discretionary	

Community Fees & Charges

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Texts in Italic denote Statutory Fees

	Agreed charges 17/18			Proposed charges 18/19			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2017/18	Basic	VAT 20%	Total 2018/19				
** Note: Charges to provide road space for various works plus the stationing of vehicles and equipment have been reviewed and changes are proposed. These proposals are in line with the charges and procedures of neighbouring authorities. Dispensations are used to provide parking for contractors working in a specific locality.										
Parking dispensation - per vehicle for two weeks - category town centre	63		63	66		66.00	5%	Reg 3 Local Authorities (Transport Charges) Re	Discretionary	
Parking dispensation - per vehicle for two weeks - category district centre	52		52	55		55.00	6%	Reg 3 Local Authorities (Transport Charges) Re	Discretionary	
Parking dispensation - per vehicle for two weeks - category local	41		41	43		43.00	5%	Reg 3 Local Authorities (Transport Charges) Re	Discretionary	
Suspension of parking places administration >14 days notice	36		36	38		38.00	6%	Reg 3 Local Authorities (Transport Charges) Re	Discretionary	
Suspension of parking places administration 2-14 days notice	73		73	77		77.00	5%	Reg 3 Local Authorities (Transport Charges) Re	Discretionary	
Suspension of parking places administration less than 2 days notice	109		109	114		114.00	5%	Reg 3 Local Authorities (Transport Charges) Re	Discretionary	
Note: Initial application fee no longer includes one bay for one day									Discretionary	
2a. Suspension of parking places - bay per day - town centre	29		29	31		30.50	5%	Reg 3 Local Authorities (Transport Charges) Re	Discretionary	
2a. Suspension of parking places - bay per day district centre	22		22	23		23.00	5%	Reg 3 Local Authorities (Transport Charges) Re	Discretionary	
2a. Suspension of parking places - bay per day local	16.50		16.50	18		17.50	6%	Reg 3 Local Authorities (Transport Charges) Re	Discretionary	
Note: Where bays are not individually marked, for charging purposes, a bay is a continuous length of 5 metres or part thereof.	0			0						
Health Care Permits - LA's and HA's	26		26	27		27.00	4%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
Health Care Permits - External companies	135		135	142		142.00	5%	s45/46 Road Traffic Regulation Act 1984	Discretionary	
39. Parking discretionary Lettings (outside scope of VAT)										
Peel House (per hour)	78		78	82		82.00	5%		Discretionary	
40. Pest Control										
(Pest that are of public health significance)										
40a (i) Rats and Mice										
Domestic premises (price for a course of treatment, up to three visits)	103.33	20.67	124.00	108.33	21.67	130.00	5%	Prevention of Damage by Pests Act 1949 (please note that the provision of pest control is not expressly stipulated in the Act. However, the Act does provide that local authorities must "take such steps as may be necessary to secure as far as practicable that their district is kept free from rats and mice," keep its own land free from mice and rats and enforce the duties of owners and occupiers. There is no duty to provide pest control services in house).	Discretionary	
Domestic premises (additional visit and treatment as part of a course of treatment)	28.33	5.67	34.00	30.00	6.00	36.00	6%	Prevention of Damage by Pests Act 1949 (please note that the provision of pest control is not expressly stipulated in the Act. However, the Act does provide that local authorities must "take such steps as may be necessary to secure as far as practicable that their district is kept free from rats and mice," keep its own land free from mice and rats and enforce the duties of owners and occupiers. There is no duty to provide pest control services in house).	Discretionary	

Community Fees & Charges

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Texts in Italic denote Statutory Fees

	Agreed charges 17/18			Proposed charges 18/19			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2017/18	Basic	VAT 20%	Total 2018/19				
Commercial premises (per visit, min 2 visits)	116.67	23.33	140.00	122.50	24.50	147.00	5%	Prevention of Damage by Pests Act 1949 (please note that the provision of pest control is not expressly stipulated in the Act. However, the Act does provide that local authorities must "take such steps as may be necessary to secure as far as practicable that their district is kept free from rats and mice," keep its own land free from mice and rats and enforce the duties of owners and occupiers. There is no duty to provide pest control services in house).	Discretionary	
Commercial additional half-hour thereafter	46.67	9.33	56.00	49.17	9.83	59.00	5%	Prevention of Damage by Pests Act 1949 (please note that the provision of pest control is not expressly stipulated in the Act. However, the Act does provide that local authorities must "take such steps as may be necessary to secure as far as practicable that their district is kept free from rats and mice," keep its own land free from mice and rats and enforce the duties of owners and occupiers. There is no duty to provide pest control services in house).	Discretionary	
40a (ii) Bed Bugs										
Residential premises (3 bed semi size property) (min 2 visits).	208.33	41.67	250.00	218.33	43.67	262.00	5%		Discretionary	
Bed bugs per additional bedroom (At the same treatment)	22.50	4.50	27.00	23.33	4.67	28.00	4%	Housing Act 2004 Prevention of Damage by Pests Act 1949 (please note that the provision of pest control is not expressly stipulated in the Act. However, the Act does provide that local authorities must "take such steps as may be necessary to secure as far as practicable that their district is kept free from rats and mice," keep its own land free from mice and rats and enforce the duties of owners and occupiers. There is no duty to provide pest control services in house).	Discretionary	
40a (iii) Cockroaches										
Gel baits (for two sequential visits to one premises) (3 bed semi size property)	116.67	23.33	140.00	122.50	24.50	147.00	5%	Housing Act 2004	Discretionary	
Cockroaches per additional bedroom (At the same treatment)	22.50	4.50	27	23.33	4.67	28	4%		Discretionary	
40a (i) - (iii) Concessions are provided to residents on means tested benefits at 77.5%								Housing Act 2004/Prevention of Damage by Pests Act 1949		

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	Agreed charges 17/18			Proposed charges 18/19			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2017/18	Basic	VAT 20%	Total 2018/19				
40b. Wasps										
Colony killed but nest not removed	64.17	12.83	77	67.50	13.50	81	5%	Housing Act 2004/Prevention of Damage by Pests Act 1949	Discretionary	
Additional colony treated at the same time as the initial treatment	19.17	3.83	23	20.00	4.00	24	4%	Housing Act 2004/Prevention of Damage by Pests Act 1949	Discretionary	
40c. Pharaohs Ants										
Domestic premises	120.83	24.17	145	126.67	25.33	152	5%	Housing Act 2004/Prevention of Damage by Pests Act 1949	Discretionary	
Commercial premises (per visit) Minimum charge as priorities allow. This charge is due to resource constraints, when it may not be possible to offer this service in the case of large block treatments.	120.83	24.17	145	126.67	25.33	152	5%	Housing Act 2004/Prevention of Damage by Pests Act 1949	Discretionary	
40d Fleas (one visit)	116.67	23.33	140	122.50	24.50	147	5%	Housing Act 2004/Prevention of Damage by Pests Act 1949	Discretionary	
40e Other insects (one visit)	145.00	29.00	174	152.50	30.50	183	5%	Housing Act 2004/Prevention of Damage by Pests Act 1949	Discretionary	
40f Squirrels (Domestic owner/occupied properties) (2 visits 5 days apart)	97.50	19.50	117	102.50	20.50	123	5%	Destructive Imported Animals Act 1932 and the Wildlife and Countryside Act	Discretionary	
Pest proofing (labour per hour)	46.67	9.33	56	49.17	9.83	59	5%	Destructive Imported Animals Act 1932 and the Wildlife and Countryside Act 1981	Discretionary	
Survey fee (refundable against treatment if accepted)	23.33	4.67	28	24.17	4.83	29	4%	Destructive Imported Animals Act 1932 and the Wildlife and Countryside Act 1981	Discretionary	
Missed appointment fee	23.33	4.67	28	24.17	4.83	29	4%	Destructive Imported Animals Act 1932 and the Wildlife and Countryside Act 1981	Discretionary	
Dead animal collection and disposal service (outside scope of VAT)	27.50	5.50	33	29.17	5.83	35	6%	Environmental Protection Act 1990	Discretionary	
Stray dog return to owner within borough	39.17	7.83	47	40.83	8.17	49	4%	Environmental Protection Act 1990	Discretionary	
Stray dog return to owner from kennels	58.33	11.67	70	60.83	12.17	73	4%	Environmental Protection Act 1990	Discretionary	
Charge for kennelling initial administration fee	15		15	16		16	7%	Environmental Protection Act 1990	Discretionary	
Charge for kennelling at cost (per day)	10		10	10.5		10.5	5%	Environmental Protection Act 1990	Discretionary	
41. Condemnation Certificate for Food Considered Unfit for Human Consumption (outside scope of VAT)										
The fee is per half hour. The fee reflects the cost of undertaking the service with two officer visits.	130		130	137		137	5%	Food Safety Act 1990	Discretionary	
42. Amendments to Registers (outside scope of VAT)										
Where a fee can be charged, the fee reflects the cost of undertaking the service	58		58	61		61	5%	Food Safety Act 1990	Discretionary	
43. Training Courses (exempt VAT)										
a. Level 2 Certificate in Food Hygiene or Health & Safety	88		88	89		89	1%	Food Safety and Hygiene (England) Regulation	Discretionary	
b. Level 2 Certificate in Food Hygiene exam resit	23		23	24		24	4%	Food Safety and Hygiene (England) Regulation	Discretionary	
c. Basic Food Hygiene Update – Level 1	56		56	57		57	2%	Food Safety and Hygiene (England) Regulation	Discretionary	
d. Level 3 Food Hygiene Course (3 Days)	247		247	255		255	3%	Food Safety and Hygiene (England) Regulation	Discretionary	
e. Level 3 Food Hygiene Course Exam resit	158		158	165		165	4%	Food Safety and Hygiene (England) Regulation	Discretionary	
f. Level 3 Course reduced fee for Harrow staff linked to the training of Social Services staff in food hygiene.	79		79	delete		delete		Food Safety and Hygiene (England) Regulation	Discretionary	
g. Level 3 Course reduced fee for Harrow staff, (exam re-sit at cost)	51		51	delete		delete		Food Safety and Hygiene (England) Regulation	Discretionary	
h. Level 4 Food Hygiene Course (5 Days)	620		620	650		650	5%	Food Safety and Hygiene (England) Regulation	Discretionary	
i. Level 4 Food Hygiene Course Exam Re-sit	169		169	175		175	4%	Food Safety and Hygiene (England) Regulation	Discretionary	
j. Level 4 Course reduced fee for Harrow Teachers linked to the training of Harrow school pupils in food hygiene.	79		79	delete		delete		Food Safety and Hygiene (England) Regulation	Discretionary	
k. Level 4 Course reduced fee for Harrow Teachers, Exam re-sit (at cost)	51		51	delete		delete		Food Safety and Hygiene (England) Regulation	Discretionary	
l. Half Day Course	52		52	50		50	-4%	Food Safety and Hygiene (England) Regulation	Discretionary	
m. Full Day Course	88		88	90		90	2%	Food Safety and Hygiene (England) Regulation	Discretionary	

Community Fees & Charges

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	Agreed charges 17/18			Proposed charges 18/19			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2017/18	Basic	VAT 20%	Total 2018/19				
n. Level 2 Certificate in Food Hygiene taught in a client's own premises within the Borough. Up to a maximum of 25 persons per course. Additional charges for any travel outside the borough, subject to full recovery of costs and administration.	On agreement		On agreement	On agreement		On agreement		Food Safety and Hygiene (England) Regulations 2013	Discretionary	
o. National Certificate for Personal License Holders, level 2 qualification.	208		208	215		215	3%	Food Safety and Hygiene (England) Regulations 2013	Discretionary	
p. Standard fee for up to 15 candidates	1010		1010	1060		1060	5%	Food Safety and Hygiene (England) Regulations 2013	Discretionary	
q. Additional fee per candidate over 15 (subject to maximum of 25 persons)	46		46	48		48	4%	Food Safety and Hygiene (England) Regulations 2013	Discretionary	
r Other classroom based								EC Regulation 852/2004 (Article 6(2))		
Level 1 Health & Safety	50		50	50		50	0%	Health and Safety at Work Act 1974	Discretionary	
Level 3 Health & Safety	247		247	255		255	3%	Health and Safety at Work Act 1974	Discretionary	
Risk Assessment	50		50	50		50	0%	Health and Safety at Work Act 1974	Discretionary	
Level 2 Risk Assessment	75		75	79		79	5%	Health and Safety at Work Act 1974	Discretionary	
Level 3 Risk Assessment	247		247	255		255	3%	Health and Safety at Work Act 1974	Discretionary	
Manual Handling	50		50	50		50	0%	Health and Safety at Work Act 1974	Discretionary	
Lone Working	50		50	50		50	0%	Health and Safety at Work Act 1974	Discretionary	
Stress	50		50	50		50	0%	Health and Safety at Work Act 1974	Discretionary	
Fire Safety Awareness	50		50	50		50	0%	The Regulatory Reform (Fire Safety) Order 2005	Discretionary	
Level 2 Fire Safety	75		75	79		79	5%	The Regulatory Reform (Fire Safety) Order 2005	Discretionary	
Fire Risk Assessment (Half day)	75		75	50		50	-33%	The Regulatory Reform (Fire Safety) Order 2005	Discretionary	
Fire Warden/Marshall	50		50	50		50	0%	The Regulatory Reform (Fire Safety) Order 2005	Discretionary	
Level 2 Hazard Critical Control Points	75		75	79		79	5%	The Regulatory Reform (Fire Safety) Order 2005	Discretionary	
Level 3 Hazard Critical Control Points	247		247	255		255	3%	The Regulatory Reform (Fire Safety) Order 2005 England and Wales	Discretionary	
Level 1 Food Hygiene and Safety	75		75	79		79	5%	Food Safety and Hygiene (England) Regulations 2013	Discretionary	
Level 3 Supervising Food Safety	247		247	255		255	3%	Food Safety and Hygiene (England) Regulations 2013	Discretionary	
Level 4 Managing Food Safety	595		595	615		615	3%	Food Safety and Hygiene (England) Regulations 2013	Discretionary	
Level 2 Nutrition and Health	75		75	79		79	5%	Food Safety and Hygiene (England) Regulations 2013	Discretionary	
COSHH	50		50	50		50	0%	Control of Substances Hazardous to Health 2002	Discretionary	
Premises Manager	75		75	75		75	0%	Control of Substances Hazardous to Health 2002	Discretionary	
Asbestos Awareness	50		50	50		50	0%	Asbestos Regulations 2000	Discretionary	
Legionella Awareness	50		50	50		50	0%	Control of Substances Hazardous to Health 2002	Discretionary	
Level 2 National Certificate for Personal License Holders	208		208	218		218	5%	Licensing Act 2003	Statutory Discretionary	
r E-learning									Discretionary	
Level 1 Course - On line Food Safety	25		25	26		26	4%	Section 6 of The Food Hygiene (England) Regulations 2013	Discretionary	
Level 2 Course - On line (Food Hygiene, Health & Safety, Manual Handling, Risk Assessments)	25		25	26		26	4%	Section 6 of The Food Hygiene (England) Regulations 2013	Discretionary	
Level 3 Course - On line (Food Safety, Health & Safety)	200		200	210		210	5%	Food Safety and Hygiene (England) Regulations 2013	Discretionary	
Care Certificate On Line	45		45	47		47	4%	Care Act 2014	Discretionary	
Spectator Safety	45		45	47		47	4%	The Safety at Sports Grounds Act 1975 and the Fire Safety of Sports Act 1987	Discretionary	
Understanding Spectator Safety at Events	45		45	47		47	4%	Care Act 2014	Discretionary	
Care Certificate - Communication	45		45	47		47	4%	Care Act 2014	Discretionary	
Care Certificate - Privacy & Dignity	45		45	47		47	4%	Care Act 2014	Discretionary	
Care Certificate - Fluids & Nutrition	45		45	47		47	4%	Care Act 2014	Discretionary	
Care Certificate - Mental Health, Dementia & Learning Disability	45		45	47		47	4%	Care Act 2014	Discretionary	
Care Certificate - Safeguarding Adults	45		45	47		47	4%	Care Act 2014	Discretionary	

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	Agreed charges 17/18			Proposed charges 18/19			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval							
	Basic	VAT 20%	Total 2017/18	Basic	VAT 20%	Total 2018/19											
Care Certificate - Safeguarding Children	45		45	47		47	4%	Care Act 2014	Discretionary								
Care Certificate - Basic Life Support	45		45	47		47	4%	Care Act 2014	Discretionary								
Care Certificate - Health & Safety	45		45	47		47	4%	Care Act 2014, Health and Safety Act 1974	Discretionary								
Care Certificate - Handling Information	45		45	47		47	4%	Care Act 2014, Health and Safety Act 1974	Discretionary								
s - Training Academy Hire charges																	
45. Copies of entries on Public Register																	
Data Extraction	12.5		12.5	13.00		13.00	4%		Discretionary								
Copy charge per A4 page	0.10	0.02	0.12	0.10	0.02	0.12	0%		Discretionary								
46. Copies of entries on Food Premises Register (exempt VAT)																	
a) Single entry (up to 100 entries)	12		12	12.50		12.50	4%	The Food Safety and Hygiene (England) Regulations 2013	Discretionary								
b) Part Register (100 entries)	337		337	354		354	5%	Food Safety and Hygiene (England) Regulations 2013	Discretionary								
c) Part Register (200 entries)	675		675	710		710	5%	Food Safety and Hygiene (England) Regulations 2013	Discretionary								
d) Part/Whole Register	1,120		1,120	1,180		1,180	5%	Food Safety and Hygiene (England) Regulations 2013	Discretionary								
47. Environmental Information (regulations)																	
<p>** Note: Access to this information is in most circumstances free of charge. However reasonable charges can be made for supplying additional information. Charges, where levied, will be chiefly for the copying of documents, officer time to provide more detailed work including, for example the review or preparation of reports, letter, opinions, etc. The Council also receives periodic requests for information, which do not fall under the remit of the above regulations. The same fee is applied to reflect the cost of provision of this service. The charging structure includes the waiver of fees for provision of information to individuals and organisations of a registered charity. In this way the charging structure is not intended to deter such persons or bodies with a genuine interest in the local environment.</p>								Environmental Information Regulations 2004	Statutory Discretionary								
Minimum charge:								Environmental Information Regulations 2004	Statutory Discretionary								
Allowing one hour of officer time								61	61	64	64	5%	Environmental Information Regulations 2004	Statutory Discretionary			
Every hour or part hour thereafter								61	61	64	64	5%	Environmental Information Regulations 2004	Statutory Discretionary			
Fees for copies:								Environmental Information Regulations 2004	Statutory Discretionary								
A4 photocopy (where copying has to be put out to a commercial company, fees are the commercial copy costs plus any costs to the council.)								0.10	0.02	0.12	0.10	0.02	0.12	0%	Environmental Information Regulations 2004	Statutory Discretionary	
48. Health, Safety and Environmental Information per hour or part hour																	
Provision of a statement of fact or provision of information with regard to civil/statutory investigations undertaken by the Council. The Health & Safety at work act permits a fee to be charged for the provision of this information								87	87	87	87	0%	Health & Safety at Work Act	Discretionary			
49. Immigration Employment Requests																	
<p>** Note: The service (principally food team) receives an increasing number of requests from business that are seeking immigration clearance for employees entering the UK for employment purposes. The request requires official notification that the business is registered and or licensed with the council and is trading within its area.</p>								Immigration, Asylum and Nationality Act 2006									

Community Fees & Charges

Appendix 2

Texts in Italic denote Statutory Fees

	Agreed charges 17/18			Proposed charges 18/19			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2017/18	Basic	VAT 20%	Total 2018/19				
Standard Fee	87		87	91		91	5%	Immigration, Asylum and Nationality Act 2006	Discretionary	
Every hour or part hour thereafter if visits required	87		87	91		91	5%	Immigration, Asylum and Nationality Act 2006	Discretionary	
50. Health Certificates										
Companies requests for health certificates for foods being exported outside the EC (outside scope of VAT).	112		112	118		118	5%		Discretionary	
51. Service of Hazard Awareness Notice										
Charge per hour of work involved	84		84	88		88	5%	Housing Act 2004	Statutory Discretionary	
52. Prohibition/Emergency Prohibition Orders										
Charge per hour of work involved	84		84	88		88	5%	Housing Act 2004	Statutory Discretionary	
53. CCTV Fees (outside scope of VAT)										
This is the cost of providing CCTV footage on CD including delivery. Viewing at the civic centre is free.	10		10	11		10.50	5%	Data Protection Act 1998	Statutory Discretionary	
Copying and Purchase of a recording			Cost +15%			Cost +15%		Data Protection Act 1998	Statutory Discretionary	
Search charge to insurers/ solicitors to determine availability of record footage regarding road traffic incidents. (Service provided subject to staff availability and maintained at the same level as Data Protection Requests).	10		10	11		10.50	5%	Road Traffic Act 1988	Discretionary	
Charge to insurers of recordings regarding road traffic incidents. (Service provided subject to staff availability).	85		85	89		89	5%	Road Traffic Act 1988	Discretionary	
54. Stray Dogs										
Statutory dog return fee	25		25	25		25	0%	Reg 2 - Environmental Protection (Stray Dogs) Regulations 1992/288; pursuant to s149 EPA 1990	Statutory prescribed	
55. Local Authority Pollution Control										
55a. Application Fee										
Standard Process	1,579		1,579	1,579		1,579	0%	Environmental Permitting (England and Wales) Regulations 2010(a)	Statutory prescribed	
Additional fee for operating without a permit	1,137		1,137	1,137		1,137	0%	Environmental Permitting (England and Wales) Regulations 2010(a)	Statutory prescribed	
PVRI, SWOBs and Dry Cleaners Reduced Fee Activities	148		148	148		148	0%	Environmental Permitting (England and Wales) Regulations 2010(a)	Statutory prescribed	
PVR I & II combined	246		246	246		246	0%	Environmental Permitting (England and Wales) Regulations 2010(a)	Statutory prescribed	
Other Reduced Fee Activities	346		346	346		346	0%	Environmental Permitting (England and Wales) Regulations 2010(a)	Statutory prescribed	
Reduced fee activities: Additional fee for operating without a permit	68		68	68		68	0%	Environmental Permitting (England and Wales) Regulations 2010(a)	Statutory prescribed	
Standard Mobile Plant for the 1 st & 2 nd applications	1,579		1,579	1,579		1,579	0%	Environmental Permitting (England and Wales) Regulations 2010(a)	Statutory prescribed	
For the 3 rd to 7 th applications	943		943	943		943	0%	Environmental Permitting (England and Wales) Regulations 2010(a)	Statutory prescribed	
For the 8 th and subsequent applications	477		477	477		477	0%	Environmental Permitting (England and Wales) Regulations 2010(a)	Statutory prescribed	
Where an application for any of the above is for a combined Part B and waste application, add an extra £297 to the above amounts								Environmental Permitting (England and Wales) Regulations 2010(a)		
55b Annual Subsistence Charge										

Community Fees & Charges

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Texts in Italic denote Statutory Fees

	Agreed charges 17/18			Proposed charges 18/19			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2017/18	Basic	VAT 20%	Total 2018/19				
Standard process transfer	162		162	162		162	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Environmental Permitting (England and Wales) Regulations 2016	Statutory prescribed	
Standard process partial transfer	476		476	476		476	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Environmental Permitting (England and Wales) Regulations 2016	Statutory prescribed	
New operator at low risk reduced fee activity (extra one-off subsistence charge)	75		75	75		75	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Environmental Permitting (England and Wales) Regulations 2016	Statutory prescribed	
Reduced fee activities: partial transfer	45		45	45		45	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Environmental Permitting (England and Wales) Regulations 2016	Statutory prescribed	
55d Temporary Transfer for mobiles										
First transfer	51		51	51		51	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Environmental Permitting (England and Wales) Regulations 2016	Statutory prescribed	
Repeat following enforcement or warning	51		51	51		51	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Environmental Permitting (England and Wales) Regulations 2016	Statutory prescribed	
55e Substantial Changes s10 & s11										
Standard Process	1,005		1,005	1,005		1,005	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Environmental Permitting (England and Wales) Regulations 2016	Statutory prescribed	
Standard process where the substantial change results in a new PPC activity	1,579		1,579	1,579		1,579	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Environmental Permitting (England and Wales) Regulations 2016	Statutory prescribed	
Reduced Fee Activities	98		98	98		98	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Environmental Permitting (England and Wales) Regulations 2016	Statutory prescribed	
55f LA-IPPC Fees & Charge (Local Authority Integrated Pollution, prevention and control.)										
Application	3,218		3,218	3,218		3,218	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Environmental Permitting (England and Wales) Regulations 2016	Statutory prescribed	
Additional fee for operating without a permit	1,137		1,137	1,137		1,137	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Environmental Permitting (England and Wales) Regulations 2016	Statutory prescribed	
Annual Subsistence Low Risk	1,384		1,384	1,384		1,384	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Environmental Permitting (England and Wales) Regulations 2016	Statutory prescribed	

Community Fees & Charges

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Texts in Italic denote Statutory Fees

	Agreed charges 17/18			Proposed charges 18/19			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2017/18	Basic	VAT 20%	Total 2018/19				
Annual Subsistence Medium Risk	1,541		1,541	1,541		1,541	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Environmental Permitting (England and Wales) Regulations 2016	Statutory prescribed	
Annual Subsistence High Risk	2,233		2,233	2,233		2,233	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Environmental Permitting (England and Wales) Regulations 2016	Statutory prescribed	
Substantial Variation	1,309		1,309	1,309		1,309	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Environmental Permitting (England and Wales) Regulations 2016	Statutory prescribed	
Transfer	225		225	225		225	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Environmental Permitting (England and Wales) Regulations 2016	Statutory prescribed	
Partial Transfer	668		668	668		668	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Environmental Permitting (England and Wales) Regulations 2016	Statutory prescribed	
Surrender	668		668	668		668	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Environmental Permitting (England and Wales) Regulations 2016	Statutory prescribed	
56. Application for a new premises or club premises licence or to vary a premises or a club premises licence								Licensing Act 2003 (Fees) Regulations 2005		
Non domestic Rateable Value Band										
£0 to £4,300	100		100	100		100	0%	Regulation 4 & Schedule 2	Statutory prescribed	
£4,301 to £33,000	190		190	190		190	0%	As above	Statutory prescribed	
£33,001 to £87,000	315		315	315		315	0%	As above	Statutory prescribed	
£87,001 to £125,000	450		450	450		450	0%	As above	Statutory prescribed	
£125,001 and above	635		635	635		635	0%	As above	Statutory prescribed	
57. Application fee for Premises exclusively or primarily in the business of selling alcohol for consumption on the premises								Licensing Act 2003 (Fees) Regulations 2005		
Band D	900		900	900		900	0%	Regulation 4 & Schedule 2	Statutory prescribed	
Band E	1905		1905	1905		1905	0%	As above	Statutory	
58. Annual renewal fee for premises or club premises licence								Licensing Act 2003 (Fees) Regulations 2005		
Band A	70		70	70		70	0%	Regulation 5 and Schedule 2	Statutory prescribed	
Band B	180		180	180		180	0%	As above	Statutory prescribed	
Band C	295		295	295		295	0%	As above	Statutory prescribed	
Band D	320		320	320		320	0%	As above	Statutory prescribed	
Band E	350		350	350		350	0%	As above	Statutory prescribed	
58A. Annual renewal fee for Premises exclusively or primarily in the business of selling alcohol for consumption on the premises								Licensing Act 2003 (Fees) Regulations 2005		
Band D	640		640	640		640	0%	Regulation 5 & Schedule 2	Statutory prescribed	
Band E	1050		1050	1050		1050	0%	As above	Statutory prescribed	
59. Exceptionally large events								Licensing Act 2003 (Fees) Regulations 2005		
Number in attendance at any one time										
5,000 to 9,999	1,000		1,000	1,000		1,000	0%	Regulation 4 & Schedule 3	Statutory prescribed	
10,000 to 14,999	2,000		2,000	2,000		2,000	0%	As above	Statutory prescribed	

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Texts in Italic denote Statutory Fees

	Agreed charges 17/18			Proposed charges 18/19			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2017/18	Basic	VAT 20%	Total 2018/19				
15,000 to 19,999	4,000		4,000	4,000		4,000	0%	As above	Statutory prescribed	
20,000 to 29,999	8,000		8,000	8,000		8,000	0%	As above	Statutory prescribed	
30,000 to 39,999	16,000		16,000	16,000		16,000	0%	As above	Statutory prescribed	
40,000 to 49,999	24,000		24,000	24,000		24,000	0%	As above	Statutory prescribed	
50,000 to 59,999	32,000		32,000	32,000		32,000	0%	As above	Statutory prescribed	
60,000 to 69,999	40,000		40,000	40,000		40,000	0%	As above	Statutory prescribed	
70,000 to 79,999	48,000		48,000	48,000		48,000	0%	As above	Statutory prescribed	
80,000 to 89,999	56,000		56,000	56,000		56,000	0%	As above	Statutory prescribed	
90,000 and over	64,000		64,000	64,000		64,000	0%	As above	Statutory prescribed	
60. Personal Licences, Temporary Events & Other Fees								Licensing Act 2003 (Fees) Regulations 2005		
Application for a grant or renewal of personal licence	37		37	37		37	0%	Regulation 8 & Schedule 3	Statutory prescribed	
Theft, loss etc. of premises licence or summary	10.5		10.5	10.5		10.5	0%	As above	Statutory prescribed	
Application for a provisional statement where premises being built etc	315		315	315		315	0%	As above	Statutory prescribed	
Notification of change of name or address	10.5		10.5	10.5		10.5	0%	As above	Statutory prescribed	
Application to vary licence to specify individual as premises supervisor	23		23	23		23	0%	As above	Statutory prescribed	
Application for transfer of premises licence	23		23	23		23	0%	As above	Statutory prescribed	
Interim authority notice following death etc of licence holder	23		23	23		23	0%	As above	Statutory prescribed	
Theft, loss etc of certificate or summary	10.5		10.5	10.5		10.5	0%	As above	Statutory prescribed	
Notification of change of name or alteration of rules of club	10.5		10.5	10.5		10.5	0%	As above	Statutory prescribed	
Change of relevant registered address of club	10.5		10.5	10.5		10.5	0%	As above	Statutory prescribed	
Temporary Event Notice	21		21	21		21	0%	As above	Statutory prescribed	
Theft, loss etc of temporary event notice	10.5		10.5	10.5		10.5	0%	As above	Statutory prescribed	
Theft, loss etc of personal licence	10.5		10.5	10.5		10.5	0%	As above	Statutory prescribed	
Duty to notify change of name or address	10.5		10.5	10.5		10.5	0%	As above	Statutory prescribed	
Right of freeholder etc to be notified of licensing matters	21		21	21		21	0%	As above	Statutory prescribed	
61. Gambling Act 2005								Gambling Act (Premises Licence Fees) (Eng & Wales) Regs 2007		
Betting Premises (Other) Licence Application										
- New	3,000		3,000	3,000		3,000	0%	Regulation 5 & Schedule 1	Statutory prescribed	
- Annual fee	600		600	600		600	0%	Regulation 8 & Schedule 1	Statutory prescribed	
- Variation	1,500		1,500	1,500		1,500	0%	Regulation 11 & Schedule 1	Statutory prescribed	
- Transfer	1,200		1,200	1,200		1,200	0%	Regulation 12 & Schedule 1	Statutory prescribed	
62. Bingo Premises Licence								Gambling (Premises Licence Fees) (Eng & Wales) Regs 2007		
- New	3,500		3,500	3,500		3,500	0%	Regulation 5 & Schedule 1	Statutory prescribed	
- Annual fee	1,000		1,000	1,000		1,000	0%	Regulation 8 & Schedule 1	Statutory prescribed	
- Variation	1,750		1,750	1,750		1,750	0%	Regulation 11 & Schedule 1	Statutory prescribed	
- Transfer	1,200		1,200	1,200		1,200	0%	Regulation 12 & Schedule 1	Statutory prescribed	
62A. Adult Gaming Centres								Gambling (Premises Licence Fees) (Eng & Wales) Regs 2007		
- New	2,000		2,000	2,000		2,000	0%	Regulation 5 & Schedule 1	Statutory prescribed	
- Annual fee	1,000		1,000	1,000		1,000	0%	Regulation 8 & Schedule 1	Statutory prescribed	
- Variation	1,000		1,000	1,000		1,000	0%	Regulation 11 & Schedule 1	Statutory prescribed	
- Transfer	1,200		1,200	1,200		1,200	0%	Regulation 12 & Schedule 1	Statutory prescribed	
62B. Gaming Machines & Lotteries								Gambling Act 2005 (including statutory guidance on maximum fee)		
Small Society Lotteries application for a new licence	40		40	40		40	0%	Regulation 3 Small Society Lotteries (Registration of Non-Commercial Societies) Regulations 2007	Statutory prescribed	

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	Agreed charges 17/18			Proposed charges 18/19			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2017/18	Basic	VAT 20%	Total 2018/19				
Small Society Lotteries annual fee	20		20	20		20	0%	Regulation 5 Small Society Lotteries (Registration of Non-Commercial Societies) Regulations 2007	Statutory prescribed	
Notification of gaming machines in alcohol licensed premises	50		50	50		50	0%	Regulation 3 Gaming Machines in Alcohol Licensed Premises (Notification Fee) (England and Wales) Regulations 2007	Statutory prescribed	
Notification of more than two machines	100		100	100		100	0%	Regulation 3 Gambling Act 2005 (Licensed Premises Gaming Machine Permits) (England and Wales) Regulations 2007	Statutory prescribed	
Annual fee	50		50	50		50	0%	Regulation 5 Gambling Act 2005 (Licensed Premises Gaming Machine Permits) (England and Wales) Regulations 2007	Statutory prescribed	
Club Gaming Permits	200		200	200		200	0%	Regulation 8 Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007	Statutory prescribed	
Annual Fee	50		50	50		50	0%	Regulation 12 Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007	Statutory prescribed	
Club Machine Permits	100		100	100		100	0%	Regulation 8 Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007	Statutory prescribed	
Annual fee	50		50	50		50	0%	Regulation 12 Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007	Statutory prescribed	
63. Street Works permits (London Permit Scheme)								London Permit Scheme for Roads and Street Works		
63a. Category 0-2 and Traffic Sensitive Streets										
Type of street works (per successful application)										
Provisional Advance Authorisation Type 0,1, 2 or traffic sensitive road	105		105	105		105	0%	Appendix D, Table 1	Statutory	
Major works Type 0,1, 2 or traffic sensitive road	234		234	234		234	0%	Appendix D, Table 1	Statutory	
Standard works Type 0,1, 2 or traffic sensitive road	130		130	130		130	0%	Appendix D, Table 1	Statutory	
Minor works Type 0,1, 2 or traffic sensitive road	65		65	65		65	0%	Appendix D, Table 1	Statutory	
Immediate works Type 0,1, 2 or traffic sensitive road	60		60	60		60	0%	Appendix D, Table 1	Statutory	
Permit Variation Type 0,1, 2 or traffic sensitive road	45		45	45		45	0%	Appendix D, Table 1	Statutory	
63b. Category 3-4 Non-Traffic Sensitive Streets										
Type of street works (per successful application)										
Provisional Advance Authorisation Type 3 or 4 non traffic sensitive road	75		75	75		75	0%	Appendix D, Table 1	Statutory	
Major Works Type 3 or 4 non traffic sensitive road	150		150	150		150	0%	Appendix D, Table 1	Statutory	
Standard Works Type 3 or 4 non traffic sensitive road	75		75	75		75	0%	Appendix D, Table 1	Statutory	
Minor Works Type 3 or 4 non traffic sensitive road	45		45	45		45	0%	Appendix D, Table 1	Statutory	
Immediate Works Type 3 or 4 non traffic sensitive road	40		40	40		40	0%	Appendix D, Table 1	Statutory	
Permit Variation Type 3 or 4 non traffic sensitive road	35		35	35		35	0%	Appendix D, Table 1	Statutory	
64. Street Works - Fixed Penalty Charges								Street Works (Fixed Penalty) England Regulations 2007		
Applies to statutory undertakers or holders of street works licenses. FPNs issued										
(i) For offences committed under New Roads and Street works Act 1991 sections 54(5), 55(5), 55(9), 57(4), 70(6), 74. (payment within 36 days)	120		120	120		120	0%	Regulation 7 & Schedule 2	Statutory prescribed	
Discounted amount for early payment (payment within 29 days)	80		80	80		80	0%	As above	Statutory prescribed	
								Traffic Management Permit Scheme (England) Regulations 2007		
(ii) For working without a permit (payment within 36 days)	500		500	500		500	0%	Regulation 24	Statutory prescribed	
Discounted amount for early payment (payment within 29 days)	300		300	300		300	0%	Regulation 25	Statutory prescribed	
65. Street works - Inspection fees								Street Works (Inspection Fees) (England) Regulations 2002		
Sample Inspection. Charges per inspection	50		50	50		50	0%	Regulation 3	Statutory prescribed	

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	Agreed charges 17/18			Proposed charges 18/19			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2017/18	Basic	VAT 20%	Total 2018/19				
Defect Inspection. Charges per inspection	47.5		47.5	47.5		47.5	0%	NRSWA 1991 Code of Practice for Inspections	Statutory Discretionary	
Inspection following third party report. Charge for inspection if reinstatement found to be defective	68		68	68		68	0%	NRSWA 1991 Code of Practice for Inspections	Statutory Discretionary	
Investigatory Inspection. Charge for inspection if reinstatement found to be defective	50		50	50		50	0%	NRSWA 1991 Code of Practice for Inspections	Statutory Discretionary	
66. Street Works - Charges for prolonged occupation of the highway										
The Street Works (Charges for Unreasonably Prolonged Occupation of the Highway) (England) Regulations 2009										
Carriageway - category 0 & 1 (traffic sensitive) - first 3 days	5000		5,000	5,000		5,000	0%	Regulation 9	Statutory	
Carriageway - category 0 & 1 (traffic sensitive) - per day in excess of 3 days	10000		10,000	10,000		10,000	0%	As above	Statutory	
Carriageway - category 0 & 1 (not traffic sensitive) - first 3 days	2500		2,500	2,500		2,500	0%	As above	Statutory	
Carriageway - category 0 & 1 (not traffic sensitive) - per day in excess of 3 days	2500		2,500	2,500		2,500	0%	As above	Statutory	
Carriageway - category 2 (traffic sensitive) - first 3 days	3000		3,000	3,000		3,000	0%	As above	Statutory	
Carriageway - category 2 (traffic sensitive) - per day in excess of 3 days	8000		8,000	8,000		8,000	0%	As above	Statutory	
Carriageway - category 2 (not traffic sensitive) - first 3 days	2000		2,000	2,000		2,000	0%	As above	Statutory	
Carriageway - category 2 (not traffic sensitive) - per day in excess of 3 days	2000		2,000	2,000		2,000	0%	As above	Statutory	
Carriageway - category 3 & 4 (traffic sensitive) - first 3 days	750		750	750		750	0%	As above	Statutory	
Carriageway - category 3 & 4 (traffic sensitive) - per day in excess of 3 days	750		750	750		750	0%	As above	Statutory	
Carriageway - category 3 & 4 (not traffic sensitive) - first 3 days	250		250	250		250	0%	As above	Statutory	
Carriageway - category 3 & 4 (not traffic sensitive) - in excess of 3 days	250		250	250		250	0%	As above	Statutory	
Footway/verge - category 0 & 1 - per day	2500		2,500	2,500		2,500	0%	As above	Statutory	
Footway/verge - category 2 - per day	2000		2,000	2,000		2,000	0%	As above	Statutory	
Footway/verge - category 3 & 4 - per day	250		250	250		250	0%	As above	Statutory	
Site clearance (SLG) by end of next working day of notification	100		100	100		100	0%	As above	Statutory	
67 Annual renewal fees for large events										
Licensing Act 2003 (Fees) Regulations 2005										
76a LA 2003 Premises/Clubs										
Additional annual fees for capacities 5000 - 9999	500		500	500		500	0%	Regulation 5(4) & Schedule 5	Statutory prescribed	
Additional annual fees for capacities 10000 - 14999	1,000		1,000	1,000		1,000	0%	As above	Statutory prescribed	
Additional annual fees for capacities 15000 - 19999	2,000		2,000	2,000		2,000	0%	As above	Statutory prescribed	
Additional annual fees for capacities 20000 - 29999	4,000		4,000	4,000		4,000	0%	As above	Statutory prescribed	
Additional annual fees for capacities 30000 - 39999	8,000		8,000	8,000		8,000	0%	As above	Statutory prescribed	
Additional annual fees for capacities 40000 - 49999	12,000		12,000	12,000		12,000	0%	As above	Statutory prescribed	
Additional annual fees for capacities 50000 - 59999	16,000		16,000	16,000		16,000	0%	As above	Statutory prescribed	
Additional annual fees for capacities 60000 - 69999	20,000		20,000	20,000		20,000	0%	As above	Statutory prescribed	
Additional annual fees for capacities 70000 - 79999	24,000		24,000	24,000		24,000	0%	As above	Statutory prescribed	
Additional annual fees for capacities 80000 - 89999	28,000		28,000	28,000		28,000	0%	As above	Statutory prescribed	
Additional annual fees for capacities 90000 and over	32,000		32,000	32,000		32,000	0%	As above	Statutory prescribed	
68. Special Treatments										
s.7(6) London Local Authorities Act 1991										
Grant of a new licence										
Band A : Ear piercing only	206		206	215		215	4%	As above	Statutory Discretionary	
Band B - Aromatherapy, body massage, Champissage (Indian Head massage), Fairbane therapy/Tangent therapy, facials (basic only), Thermo auricular therapy (Hopi ear candles), holistic/remedial/therapeutic massage, Infra red, manicure (NOT NAIL EXTENSION), Marma therapy, Metamorphic Technique, pedicure, Polarity therapy, Qi Gong, Reiki, Reflexology, Shiatsu, Sports massage, Thai massage and all treatments in Band A.	405		405	420		420	4%	As above	Statutory Discretionary	

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	Agreed charges 17/18			Proposed charges 18/19			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2017/18	Basic	VAT 20%	Total 2018/19				
Band B (Domestic)- Aromatherapy, body massage, Champissage (Indian Head massage), Fairbane therapy/Tangent therapy, facials (basic only), Thermo auricular therapy (Hopi ear candles), holistic/remedial/therapeutic massage, Infra red, manicure (NOT NAIL EXTENSION), Marma therapy, Metamorphic Technique, pedicure, Polarity therapy, Qi Gong, Reiki, Reflexology, Shiatsu, Sports massage, Thai massage and all treatments in Band A.	182		182	190		190	4%	As above	Statutory Discretionary	
Band C - Acupressure, Acupuncture, Bowen Technique, Colour therapy, Electrolysis, Advance electrolysis, Endermologie, Faradism, Foot Detox, Galvanism, Gyrotory Massage – G5, High Frequency, Korean Hand Therapy, Manual lymphatic drainage, Micro current therapy (non surgical face lifts), Micropigmentation (Semi Permanent Makeup), Moxabustion, Nail extensions, NAET, Rolfing, Sclerotherapy, Stone therapy, Trichology, Tui – na, Ultra sonic and all treatments in Band A and B.	620		620	645		645	4%	As above	Statutory Discretionary	
Band C (Domestic) - Acupressure, Acupuncture, Bowen Technique, Colour therapy, Electrolysis, Advance electrolysis, Endermologie, Faradism, Foot Detox, Galvanism, Gyrotory Massage – G5, High Frequency, Korean Hand Therapy, Manual lymphatic drainage, Micro current therapy (non surgical face lifts), Micropigmentation (Semi Permanent Makeup), Moxabustion, Nail extensions, NAET, Rolfing, Sclerotherapy, Stone therapy, Trichology, Tui – na, Ultra sonic and all treatments in Band A and B.	280		280	290		290	4%	As above	Statutory Discretionary	
Band D - Body piercing, beading, Bio Skin Jetting, Tattooing, Tattoo removal, Steam & Sauna Baths, Spa, Jacuzzi, Floatation tank, Hydrotherapy, Thalassotherapy & Ultra violet Tanning (Sun beds) and all treatments in Band A, B & C	820		820	850		850	4%	As above	Statutory Discretionary	
Band D (Domestic) - Body piercing, beading, Bio Skin Jetting, Tattooing, Tattoo removal, Steam & Sauna Baths, Spa, Jacuzzi, Floatation tank, Hydrotherapy, Thalassotherapy & Ultra violet Tanning (Sun beds) and all treatments in Band A, B & C	370		370	385		385	4%	As above	Statutory Discretionary	
Band E - Laser and intense pulse light treatments	700		700	730		730	4%	As above	Statutory Discretionary	
Band E (Domestic) - Laser and intense pulse light treatments	700		700	730		730	4%	As above	Statutory Discretionary	
Variation of licence	92		92	96		96	4%	As above	Statutory Discretionary	
69. Pet Shops								s.1(2) Pet Animals Act 1951		Non Executive Licensing - Council Approval Required
Initial registration	263		263	273		273	4%	As above	Statutory Discretionary	
Renewal	180		180	188		188	4%	As above	Statutory Discretionary	
Note: Plus fee for approved veterinary or other specialist inspection, fee structure aligned to Department of Business Innovation & Skills Guidance										
70. Sex Entertainment Venue								Local Government Miscellaneous Provisions Act 1982, Part II, Sched 3, Para 19.		Non Executive Licensing - Council Approval Required
Annual Licence New Grant	8,790		8,790	9,100		9,100	4%	As above	Statutory Discretionary	
Renewal	4,990		4,990	5,200		5,200	4%	As above	Statutory Discretionary	
Variation (in combination with renewal)	1,260		1,260	1,310		1,310	4%	As above	Statutory Discretionary	
Variation (mid term)	5,720		5,720	5,950		5,950	4%	As above	Statutory Discretionary	
Transfer	1,270		1,270	1,320		1,320	4%	As above	Statutory Discretionary	
71. Sex Shops								Local Government Miscellaneous Provisions Act 1982, Part II, Sched 3, Para 19.		Non Executive Licensing - Council Approval Required
Initial application	2,390		2,390	2,390		2,390	0%	As above	Statutory Discretionary	
Renewal	1,195		1,195	1,195		1,195	0%	As above	Statutory Discretionary	
Application to transfer a sex shop licence	600		600	600		600	0%	As above	Statutory Discretionary	

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Texts in Italic denote Statutory Fees

	Agreed charges 17/18			Proposed charges 18/19			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2017/18	Basic	VAT 20%	Total 2018/19				
72. Breeding Establishments for Dogs								s3A Breeding of Dogs Act 1973		Non Executive Licensing - Council Approval Required
(a) Initial Registration	412		412	412		412	0%	As above	Statutory Discretionary	
(b) Renewal	227		227	227		227	0%	As above	Statutory Discretionary	
(c) Change to registration	57		57	57		57	0%	As above	Statutory Discretionary	
Note: Plus fee for approved veterinary or other specialist inspection										
74. Immigration Inspections (outside scope of VAT)								Housing Act 2004		Non Executive Licensing - Council Approval Required
** Note: The Council responding to requests, provides a letter to the British High Commission in respect of accommodation being fit for purpose.										
Inspection of property and provision of report for immigration purposes (within 10 working days).	151		151	157		157	4%		Discretionary	
Inspection of property and provision of report for immigration purposes (within 3 working days).	218		218	226		226	4%		Discretionary	
75. Scrap Metal and Salvage (outside scope of VAT)								Schedule 1, 6 Scrap Metal Dealers Act 2013 The Vehicle (Crime) Act 2001 Motor Salvage Operators Regulations 2002		Non Executive Licensing - Council Approval Required
Scrap Metal dealers site licence/renewal	515		515	540		540	5%	Schedule 1, para 6 Scrap Metal Dealers Act 2013	Statutory Discretionary	
Scrap Metal dealers collectors licence/renewal	286		286	300		300	5%	As above	Statutory Discretionary	
Variation of site licence	447		447	470		470	5%	As above	Statutory Discretionary	
Variation of site licence (minor variation)	88		88	92		92	5%	As above	Statutory Discretionary	
Variation of collectors licence	231		231	242		242	5%	As above	Statutory Discretionary	
Variation of collectors licence (minor variation)	88		88	92		92	5%	As above	Statutory Discretionary	
76. Highways Enforcement (outside scope of VAT)								Skip licences - Highways Act 1980 s139 and Local Authorities (Transport Charges) Regulations 1998/948 Article 3, 4 and Schedule 1		Non Executive Licensing - Council Approval Required
Where a non-licensed skip is found, a retrospective application fee of twice the standard is applied										
Skip (per month)	51		51	54		54	6%	As above	Statutory Discretionary	
Skip Renewal (per month)	46		46	48		48	4%	As above	Statutory Discretionary	
** Note: The deposit required from builders, developers, etc for the positioning of materials on the highway is £200. This deposit is fully or partially refunded, depending on any necessary repairs or reinstatement works. The change reflects increases in costs of works by contractors and protects the council if costs exceed the current amount of the deposit.								As above		
77. Building Materials on the Highway (outside scope of VAT)								Skip licences - Highways Act 1980 s171 and Local Authorities (Transport Charges) Regulations 1998/948 Article 3, 4 and Schedule 1		Non Executive Licensing - Council Approval Required
** Note: Where building material is identified that does not have a permit the council may issue a permit whether or not prosecution is deemed appropriate. The fee for such a 'retrospective' application is twice the initial fee. The fee for a 'retrospective' renewal application is twice the renewal fee. Officers will exercise discretion to make the standard charge where there is evidence that the company genuinely endeavoured to apply for the permit in advance or is a genuine emergency.										
Deposit (subject to highway damage)	244		244	256		256	5%	As above	Statutory Discretionary	
First month	94		94	99		99	5%	As above	Statutory Discretionary	
Renewal (per month)	85		85	89		89	5%	As above	Statutory Discretionary	

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	Agreed charges 17/18			Proposed charges 18/19			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2017/18	Basic	VAT 20%	Total 2018/19				
78. Housing of Multiple Occupation										
								s63(3) and (7) Housing Act 2004		Non Executive Licensing - Council Approval Required
HMO Application	1250		1250	1310		1310	5%	As above	Statutory Discretionary	
HMO Renewal	885		885	930		930	5%	As above	Statutory Discretionary	
HMO Renewal with material change	1250		1250	1310		1310	5%	As above	Statutory Discretionary	
New Application (self contained) (per unit)	260		260	270		270	4%	As above	Statutory Discretionary	
Renewal Application (self contained)	184		184	193		193	5%	As above	Statutory Discretionary	
Renewal Application (self contained) with material change (per unit)	260		260	270		270	4%	As above	Statutory Discretionary	
(a) Selective Licensing									Statutory Discretionary	
Selective Licensing Application	550		550	580		580	5%	s87(3) & (7) Housing Act 2004	Statutory Discretionary	
79. Hypnotism events										
								s2A Hypnotism Act 1952		Non Executive Licensing - Council Approval Required
Capacity (maximum permitted) number of persons up to 2000	290		290	304		304	5%	As above	Statutory Discretionary	
Note: Additional charges for extension of hours beyond 11pm, 10% of scale fee plus 1% for each day of extension. Prices for larger capacities on application										
								As above		
80. Animal Boarding Establishment										
								s.1(2) Animal Boarding Establishments Act 1963		Non Executive Licensing - Council Approval Required
Initial registration	227		227	238		238	5%	As above	Statutory Discretionary	
Renewal	140		140	147		147	5%	As above	Statutory Discretionary	
Note: Plus fee for approved veterinary or other specialist inspection, fee structure aligned to Department of Business Innovation & Skills Guidance										
81. Dangerous wild animals										
								s.1(2)(e) Dangerous Wild Animals Act 1976		Non Executive Licensing - Council Approval Required
Initial registration	290		290	305		305	5%	As above	Statutory Discretionary	
Renewal	235		235	247		247	5%	As above	Statutory Discretionary	
Note: Plus fee for approved veterinary or other specialist inspection, fee structure aligned to Department of Business Innovation & Skills Guidance										
82. Performing Animals										
								s.1(2) Performing Animals (Regulation) Act 1925		Non Executive Licensing - Council Approval Required
Application to register for the exhibition or training of performing animals - profit making organisation	412		412	433		433	5%	As above	Statutory Discretionary	
Application to register for the exhibition or training of performing animals - non-profit organisation (e.g. school)	57		57	60		60	5%	As above	Statutory Discretionary	
Application to change registration	57		57	60		60	5%	As above	Statutory Discretionary	
Certificate	24		24	25		25	4%	As above	Statutory Discretionary	
Note: Plus fee for approved veterinary or other specialist inspection, fee structure aligned to Department of Business Innovation & Skills Guidance										
83. Riding Establishments										
								s.1(2) Riding Establishments Act 1964		Non Executive Licensing - Council Approval Required
Application	380		380	400		400	5%	As above	Statutory Discretionary	
Renewal	227		227	238		238	5%	As above	Statutory Discretionary	
Application to change licence	57		57	60		60	5%	As above	Statutory Discretionary	
Note: Plus fee for approved veterinary or other specialist inspection, fee structure aligned to Department of Business Innovation & Skills Guidance										

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	Agreed charges 17/18			Proposed charges 18/19			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2017/18	Basic	VAT 20%	Total 2018/19				
84. Scaffolding Licence								s.169 Highways Act 1980 and Local Authorities (Transport Charges) Regulations 1998/948 Reg 3, 4 and Schedule 1		Non Executive Licensing - Council Approval Required
<p>** Note: The fee for scaffolding found without a licence requiring a 'retrospective' application is twice the initial first month fee. The fee for a 'retrospective' extension to the application is twice the subsequent month fee.</p>										
Residential										
Up to 10 metres (first month)	151		151	159		159	5%	As above	Statutory Discretionary	
10-15 metres (first month)	174		174	183		183	5%	As above	Statutory Discretionary	
More than 15 metres (first month)	216		216	227		227	5%	As above	Statutory Discretionary	
Up to 10 metres (subsequent months)	121		121	127		127	5%	As above	Statutory Discretionary	
10-15 metres (subsequent months)	138		138	145		145	5%	As above	Statutory Discretionary	
More than 15 metres (subsequent months)	174		174	183		183	5%	As above	Statutory Discretionary	
Commercial										
Up to 15 metres (first month)	174		174	183		183	5%	As above	Statutory Discretionary	
More than 15 metres (first month)	216		216	227		227	5%	As above	Statutory Discretionary	
Up to 15 metres (subsequent months)	138		138	145		145	5%	As above	Statutory Discretionary	
More than 15 metres (subsequent months)	174		174	183		183	5%	As above	Statutory Discretionary	
Refundable deposit based on the area covered / enclosed by the structure - per sq.m:	17		17	18		18	6%	As above	Statutory Discretionary	
Application to extend a licence	57		57	60		60	5%	As above	Statutory Discretionary	
Additional charges per hour eg for attending site meeting	84		84	88		88	5%	As above	Statutory Discretionary	
85. Hoarding Licence								s.172-3 Highways Act 1980 and Local Authorities (Transport Charges) Regulations 1998/948 Reg 3, 4 and Schedule 1		Non Executive Licensing - Council Approval Required
<p>** Note: Where hoarding is identified that does not have a licence the council may issue a licence whether or not prosecution is deemed appropriate. The fee for such a 'retrospective' application is twice the initial first month fee. The fee for a 'retrospective' extension to the application is twice the subsequent month fee. Officers will exercise discretion to make the standard charge where there is evidence that the company genuinely endeavoured to apply for the licence in advance or there was a genuine emergency.</p>										
Residential										
Up to 10 metres (first month)	151		151	159		159	5%	As above	Statutory Discretionary	
10-15 metres (first month)	174		174	183		183	5%	As above	Statutory Discretionary	
More than 15 metres (first month)	216		216	227		227	5%	As above	Statutory Discretionary	
Up to 10 metres (subsequent months)	122		122	128		128	5%	As above	Statutory Discretionary	
10-15 metres (subsequent months)	138		138	145		145	5%	As above	Statutory Discretionary	
More than 15 metres (subsequent months)	173		173	182		182	5%	As above	Statutory Discretionary	
Commercial	0		-							
Up to 15 metres (first month)	174		174	183		183	5%	As above	Statutory Discretionary	
More than 15 metres (first month)	216		216	227		227	5%	As above	Statutory Discretionary	
Up to 15 metres (subsequent months)	138		138	145		145	5%	As above	Statutory Discretionary	
More than 15 metres (subsequent months)	174		174	183		183	5%	As above	Statutory Discretionary	
Refundable deposit based on the area covered / enclosed by the structure - per sq.m:	17		17	18		18	6%	As above	Statutory Discretionary	
Application to extend a licence	57		57	60		60	5%	As above	Statutory Discretionary	
Additional charges per hour eg for attending site meeting	84		84	88		88	5%	As above	Statutory Discretionary	
86. Crane (Lifting Equipment) Licence								s.169/s.179 Highways Act 1980 and Local Authorities (Transport Charges) Regulations 1998/948 Reg 3, 4 and Schedule 1		Non Executive Licensing - Council Approval Required

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	Agreed charges 17/18			Proposed charges 18/19			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2017/18	Basic	VAT 20%	Total 2018/19				
Where a non-licensed crane is found, a retrospective application fee of twice the standard is applied										
Licence Administration Fee	216		216	227		227	5%	As above	Statutory Discretionary	
Deposit	540		540	567		567	5%	As above	Statutory Discretionary	
87. Advertising Board Licence										Non Executive Licensing - Council Approval Required
Permission for a A1 (637 (width) x 1100 (height) x 800 (depth) mm size advertising board on the public highway. No other sizes permitted										
Permit per year	52		52	55		55	6%	s.115F(1) Highways Act 1980	Statutory Discretionary	
Penalty for non compliance under Highways Act 1980 and Planning legislation to recover all costs associated with the removal	cost recovery		cost recovery	cost recovery		cost recovery		s.115K(3) Highways Act 1980	Statutory Discretionary	
88. Stopping up of Highways										
Assessment of Stopping Up of Highway request (Highways Act 1980) - per location (The charge quoted does not include the cost of undertaking the legal process to stop up highway or any purchasing of land. If the assessment indicates that a stopping up process is accepted then a separate non-refundable legal fee held on account will be requested in order for the Council to undertake the legal process. There is no guarantee of success as the process requires a statutory consultation to be undertaken and the final decision will be made by a Magistrates Court and not by the Council.)	208		208	218		218	5%		Discretionary	
89. Highway enquiries										
To provide clarification about the status of a highway or a public path - assessment of request per location	208		208	218		218	5%		Discretionary	
90. Street Naming and Numbering										
Adding alias/name	178		178	187		187	5%		Discretionary	
Application for numbering property per property	178		178	187		187	5%		Discretionary	
Application for naming a road (applicant choice of name adhering to SNN policy with LFB approval)	208 plus £31 per property		208 plus £31 per property	£218 plus £31 per property		£218 plus £31 per property	5%		Discretionary	
Naming or renaming of house or block of flats (applicants choice of name adhering to SNN Policy and approval of LFB)	178		178	187		187	5%		Discretionary	
Naming or renaming of commercial premises (applicants choice of name adhering to SNN Policy and approval of LFB)	178		178	187		187	5%		Discretionary	
Numbering: 1 plot	104		104	108		108	4%		Discretionary	
Numbering: 2-20 plots	£52 per unit		£52 per unit	£55 per unit		£55 per unit			Discretionary	
Numbering: 21-50 plots	£1040 + £20.80 per unit		£1040 + £20.80 per unit	£1090 + £21.80 per unit		£1090 + £21.80 per unit			Discretionary	
Numbering: over 50 plots	£1664 + £15.60 per unit		£1664 + £15.60 per unit	£1,750 + £16.40 per unit		£1,750 + £16.40 per unit			Discretionary	
Certificate of naming/numbering/historic documents	89		89	93		93	4%		Discretionary	
93. Hourly rates for Environmental Health Officers									Discretionary	

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Relating to enforcement, works in default after serving of statutory notice									Discretionary	
Divisional Director per hour or part thereof	225		225	235		235	4%		Discretionary	
Service Manager per hour or part thereof	168		168	176		176	5%		Discretionary	
Team Leader per hour or part thereof	112		112	118		118	5%		Discretionary	
Enforcement Officers	84		84	88		88	5%		Discretionary	

CULTURAL

94. Community Notice Boards										
Charge per poster for all 20 locations for 2 weeks including printing and posting (min posting time) A4	33.33	6.67	40	35.00	7.00	42.00	5%		Discretionary	
Charge per poster for all 20 locations for 2 weeks including printing and posting (min posting time) A3	50.00	10.00	60	52.50	10.50	63.00	5%		Discretionary	
Charge per A3 poster for an individual board per 2 weeks including printing and posting (min posting time)	25.00	5.00	30	26.25	5.25	31.50	5%		Discretionary	
Charge per A4 poster for an individual board per 2 weeks including printing and posting (min posting time)	16.67	3.33	20	17.50	3.50	21.00	5%		Discretionary	
Additional Charge for 'special run' for all 20 locations per 2 weeks (min posting time)	75.00	15.00	90	78.75	15.75	94.50	5%		Discretionary	
95a. Harrow Museum & Great Barn										
Venue Hire										
Great Barn - wedding Mon-Thu	2650	530	3180	3000.00	600.00	3600	13%		Discretionary	
Great Barn - wedding Fri & Sun	3250	650	3900	3650.00	730.00	4380	12%		Discretionary	
Great Barn - wedding Sat	4100	820	4920	4600.00	920.00	5520	12%		Discretionary	
Great Barn - wedding ceremony (with any of the above)	240	48	288	240	48	288	0%		Discretionary	
Great Barn - function Mon - Thu	1500	300	1800	3000.00	600.00	3600	100%		Discretionary	
Great Barn - function Fri & Sun	2500	500	3000	3650	730	4380	46%		Discretionary	
Great Barn - function Sat	3000	600	3600	4600	920	5520	53%		Discretionary	
Great Barn - function Mon - Thu off-season (Nov-Feb)				2600	520	3120			Discretionary	
Great Barn - function Fri & Sun off-season (Nov-Feb)				3200	640	3840			Discretionary	
Great Barn - function Sat off-season (Nov-Feb)				4000	800	4800			Discretionary	
Education										
Onsite Schools session (VAT exempt)	100		100	100		100	0%		Discretionary	
School Loan box service (VAT exempt)	20		20	20		20	0%		Discretionary	
Holiday Activities (VAT exempt)	6		6	6.50		6.50	8%		Discretionary	
Tuesday Afternoon Talks (VAT exempt)	5		5	5.00		5.00	0%		Discretionary	
Mini Museum (VAT exempt)	1.50		1.50	2.50		2.50	67%		Discretionary	
Manor House Tours (VAT exempt)	6		6	6.50		6.50	8%		Discretionary	
Private Tour per person (VAT exempt)	10		10	12.00		12.00	20%		Discretionary	
Tour of the Stores per person (VAT exempt)	10		10	12.00		12.00	20%		Discretionary	
Local History Charges - Digital Image Use									Discretionary	
Non-commercial, personal use (.jpeg):	7.00		7.00	7.00		7.00	0%		Discretionary	
Publication - front cover - UK rights	55.00	11	66.00	55.00	11.00	66.00	0%		Discretionary	
Publication - front cover - World rights	75.00	15	90.00	75.00	15.00	90.00	0%		Discretionary	
Publication - interior - UK rights	40.00	8	48.00	40.00	8.00	48.00	0%		Discretionary	
Publication - interior - World rights	55.00	11	66.00	55.00	11.00	66.00	0%		Discretionary	
Leaflets and brochures - UK rights	40.00	8	48.00	40.00	8.00	48.00	0%		Discretionary	
Leaflets and brochures - World rights	55.00	11	66.00	55.00	11.00	66.00	0%		Discretionary	
Presentations and internal reports	40.00	8	48.00	40.00	8.00	48.00	0%		Discretionary	

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	Basic	VAT 20%	Total 2017/18	Basic	VAT 20%	Total 2018/19				
Advertising in newspapers and periodicals	40.00	8	48.00	40.00	8.00	48.00	0%			
Temporary Exhibitions (up to A1)	40.00	8	48.00	40.00	8.00	48.00	0%		Discretionary	
Temporary Exhibitions (A1-A0)	55.00	11	66.00	55.00	11.00	66.00	0%		Discretionary	
<i>Interior decoration of commercial premises:</i>	POA	POA	POA	POA	POA	POA			Discretionary	
Up to A3	40.00	8	48.00	40.00	8.00	48.00	0%			
A2	75.00	15	90.00	75.00	15.00	90.00	0%		Discretionary	
A1	150.00	30	180.00	150.00	30.00	180.00	0%		Discretionary	
A0	300.00	60	360.00	300.00	60.00	360.00	0%		Discretionary	
<i>Larger than A0</i>	POA	POA	POA	POA	POA	POA			Discretionary	
TV - 5 year unlimited transmission (excluding video and DVD) - UK rights	300.00	60	360.00	300.00	60.00	360.00	0%		Discretionary	
TV - 5 year unlimited transmission (excluding video and DVD) - World rights	500	100	600	500.00	100.00	600	0%		Discretionary	
Videos, DVDs amd Films - UK rights	125	25	150	125.00	25.00	150	0%		Discretionary	
Videos, DVDs amd Films - World rights	250	50	300	250.00	50.00	300	0%		Discretionary	
Web use	37.50	7.5	45	37.50	7.50	45	0%		Discretionary	
95b. Harrow Arts Centre										
95 b (i). Price Bands (Large Room)										
Large Room - Arts Organisation	23.00		23.00	24.00		24.00	4%		Discretionary	
Large Room - Charity/ Community/ Religious Group	35.50		35.50	24.00		24.00	-32%		Discretionary	
Large Room - Education Institution	38.50		38.50	40.00		40.00	4%		Discretionary	
Large Room - Function (dry hire)	59.50		59.50	37.00		37.00	-38%		Discretionary	
Large Room - Corporate	103.00		103.00	40.00		40.00	-61%		Discretionary	
Large Room - Harrow Council	38.50		38.50	40.00		40.00	4%		Discretionary	
95b (ii). Price Band (Small Room)										
Small Room - Arts Organisation	11.50		11.50	12.00		12.00	4%		Discretionary	
Small Room - Charity/ Community/ Religious Group	18.00		18.00	12.00		12.00	-33%		Discretionary	
Small Room - Education Institution	22.00		22.00	23.00		23.00	5%		Discretionary	
Small Room - Function (dry hire)	38.00		38.00	19.00		19.00	-50%		Discretionary	
Small Room - Business	52.00		52.00	23.00		23.00	-56%		Discretionary	
Small Room - Harrow Council	22.00		22.00	23.00		23.00	5%		Discretionary	
95b (iii). Price Band (Dance Studio)										
Dance Studio - Arts Organisation	28.00		28.00	29.00		29.00	4%		Discretionary	
Dance Studio - Charity/ Community/ Religious Group	39.50		39.50	29.00		29.00	-27%		Discretionary	
Dance Studio - Education Institution	42.50		42.50	44.50		44.50	5%		Discretionary	
Dance Studio - Function (dry hire)	71.00		71.00	41.00		41.00	-42%		Discretionary	
Dance Studio - Business	107.00		107.00	44.50		44.50	-58%		Discretionary	
Dance Studio - Harrow Council	42.50		42.50	44.50		44.50	5%		Discretionary	
95b (iv). Price Band (IT Suite)										
IT Suite	35.50		35.50	37.00		37.00	4%		Discretionary	
95b (v). Price Band (HES 1/2/3)										
Hatch End Suite 1/2/3 - Arts Organisation	26.00		26.00	24.00		24.00	-8%		Discretionary	
Hatch End Suite 1/2/3 - Charity/ Community/ Religious Group	37.50		37.50	24.00		24.00	-36%		Discretionary	
Hatch End Suite 1/2/3 - Education Institution	40.50		40.50	40.00		40.00	-1%		Discretionary	
Hatch End Suite 1/2/3 - Function	65.00		65.00	37.00		37.00	-43%		Discretionary	
Hatch End Suite 1/2/3 - Business	105.00		105.00	40.00		40.00	-62%		Discretionary	
Hatch End Suite 1/2/3 - Harrow Council	40.50		40.50	40.00		40.00	-1%		Discretionary	
95b (vi). Price Band (Hall)										
Elliott Hall - Arts Organisation (Meeting only)	110.50		110.50	116		116.00	5%		Discretionary	
Elliott Hall - Charity/ Community/ Religious Group (Meeting only)	110.50		110.50	116		116.00	5%		Discretionary	
The Studio - Arts Organisation (Meeting only)	52.50		52.50	replaced		replaced			Discretionary	
The Studio - Charity/ Community/ Religious Group (Meeting only)	52.50		52.50	replaced		replaced			Discretionary	
Technician Support for Hall Hire	35.00	7.00	42.00	35.00	7.00	42.00	0%		Discretionary	
95b (vii). Price Bands (Performance & Functions)										
Elliott Hall - Performance & Functions Fri-Sun per hour (min 4 hours)				205		205			Discretionary	
Elliott Hall - Performance & Functions Mon-Thurs per hour (min 4 hours)				170		170			Discretionary	

Community Fees & Charges

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Texts in Italic denote Statutory Fees

	Agreed charges 17/18			Proposed charges 18/19			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2017/18	Basic	VAT 20%	Total 2018/19				
Elliott Hall - COUNCIL per hour (min 4 hours)				150		150			Discretionary	
Elliott Hall - Performance 4 hrs Sun-Thu 1 night	885		885	replaced		replaced			Discretionary	
Elliott Hall - Performance 6 hrs Sun-Thu 1 night	1,110		1,110	replaced		replaced			Discretionary	
Elliott Hall - Performance 8 hrs Sun-Thu 1 night	1,345		1,345	replaced		replaced			Discretionary	
Elliott Hall - Performance 4 hrs Fri-Sat 1 night	935		935	replaced		replaced			Discretionary	
Elliott Hall - Performance 6 hrs Fri-Sat 1 night	1,170		1,170	replaced		replaced			Discretionary	
Elliott Hall - Performance 8 hrs Fri-Sat 1 night	1,400		1,400	replaced		replaced			Discretionary	
Elliott Hall - Performance 4 hrs Sun-Thu 2-5 nights	790		790	replaced		replaced			Discretionary	
Elliott Hall - Performance 6 hrs Sun-Thu 2-5 nights	995		995	replaced		replaced			Discretionary	
Elliott Hall - Performance 8 hrs Sun-Thu 2-5 nights	1,175		1,175	replaced		replaced			Discretionary	
Elliott Hall - Performance 4 hrs Fri-Sat 2-5 nights	840		840	replaced		replaced			Discretionary	
Elliott Hall - Performance 6 hrs Fri-Sat 2-5 nights	1,070		1,070	replaced		replaced			Discretionary	
Elliott Hall - Performance 8 hrs Fri-Sat 2-5 nights	1,300		1,300	replaced		replaced			Discretionary	
Elliott Hall - Performance 4 hrs 6+ nights	815		815	replaced		replaced			Discretionary	
Elliott Hall - Performance 6 hrs 6+ nights	1,045		1,045	replaced		replaced			Discretionary	
Elliott Hall - Performance 8 hrs 6+ nights	1,265		1,265	replaced		replaced			Discretionary	
The Studio - Performance & Functions per hour (min 4 hours)				68		68			Discretionary	
The Studio - COUNCIL per hour (min 4 hours)				50		50			Discretionary	
The Studio - Performance 4 hrs 1 night	410		410	replaced		replaced			Discretionary	
The Studio - Performance 6 hrs 1 night	500		500	replaced		replaced			Discretionary	
The Studio - Performance 8 hrs 1 night	580		580	replaced		replaced			Discretionary	
The Studio - Performance 4 hrs 2-5 nights	385		385	replaced		replaced			Discretionary	
The Studio - Performance 6 hrs 2-5 nights	470		470	replaced		replaced			Discretionary	
The Studio - Performance 8 hrs 2-5 nights	580		580	replaced		replaced			Discretionary	
The Studio - Performance 4 hrs 6+ nights	355		355	replaced		replaced			Discretionary	
The Studio - Performance 6 hrs 6+ nights	435		435	replaced		replaced			Discretionary	
The Studio - Performance 8 hrs 6+ nights	530		530	replaced		replaced			Discretionary	
Kitchen included with Elliott Hall charge									Discretionary	
Kitchen when booked with another space	105	21	126	110.00	22.00	132			Discretionary	
95b (viii). Price Bands (Function)										
Elliott Hall - Function 4 hrs Mon-Thu	935		935	replaced		replaced			Discretionary	
Elliott Hall - Function 4 hrs Fri-Sun	1,095		1,095	replaced		replaced			Discretionary	
Elliott Hall - Function 6 hrs Mon-Thu	1,295		1,295	replaced		replaced			Discretionary	
Elliott Hall - Function 6 hrs Fri-Sun	1,635		1,635	replaced		replaced			Discretionary	
Elliott Hall - Function 8 hrs Mon-Thu	1,635		1,635	replaced		replaced			Discretionary	
Elliott Hall - Function 8 hrs Fri-Sun	2,110		2,110	replaced		replaced			Discretionary	
Elliott Hall - Function 4 hrs COUNCIL	700		700	replaced		replaced			Discretionary	
Elliott Hall - Function 6 hrs COUNCIL	990		990	replaced		replaced			Discretionary	
Elliott Hall - Function 8 hrs COUNCIL	1,300		1,300	replaced		replaced			Discretionary	
Elliott Hall - Function Additional Hour	265		265	replaced		replaced			Discretionary	
The Studio - Function 4 hrs	580		580	replaced		replaced			Discretionary	
The Studio - Function 6 hrs	815		815	replaced		replaced			Discretionary	
The Studio - Function 8 hrs	1,045		1,045	replaced		replaced			Discretionary	
The Studio - Function 4 hrs COUNCIL	380		380	replaced		replaced			Discretionary	
The Studio - Function 6 hrs COUNCIL	555		555	replaced		replaced			Discretionary	
The Studio - Function 8 hrs COUNCIL	730		730	replaced		replaced			Discretionary	
The Studio - Function Additional Hour	115		115	replaced		replaced			Discretionary	
Hatch End Suite Complete - Function 4 hrs	625		625	replaced		replaced			Discretionary	
Hatch End Suite Complete - Function 6 hrs	935		935	replaced		replaced			Discretionary	
Hatch End Suite Complete - Function 8 hrs	1,210		1,210	replaced		replaced			Discretionary	
Hatch End Suite Complete - Function Additional Hour	165		165	replaced		replaced			Discretionary	
Kitchen included with Elliott Hall charge									Discretionary	
Kitchen when booked with The Studio or Hatch End Suite	105	21	126	replaced		replaced			Discretionary	
95b (ix). Box Office Service & Ticket Printing										
Elliott Hall	135	27	162	142	28	170	5%		Discretionary	
The Studio	67.50	13.50	81	71	14	85	5%		Discretionary	

Community Fees & Charges

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Texts in Italic denote Statutory Fees

	Agreed charges 17/18			Proposed charges 18/19			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2017/18	Basic	VAT 20%	Total 2018/19				
<p><i>Note: The Council holds Public Indemnity Insurance, which indemnifies individuals and non-profit organisations against liabilities that may arise from the hire of Council premises. A charge of 7% will be added to the above hire charges.</i></p>										
95b (x). Catering – these are quoted according to individual requirements and are subject to individual quotes.									Discretionary	
95b (xi). Technical, equipment and other charges – these are quoted according to individual requirements.									Discretionary	
96a. Harrow Music Service SLA charges music tuition										
Small group per annual hour (Primary and Secondary)	1,552.44		1,552.44	1,568		1,568	1%		Discretionary	
Large group/ensemble per annual hour (Primary and Secondary)	1,770.72		1,770.72	1,788		1,788	1%		Discretionary	
Class teaching per annual hour (Primary and Secondary)	1,930.86		1,930.86	1,950		1,950	1%		Discretionary	
Accompanist	1,430.04		1,430.04	1,444		1,444	1%		Discretionary	
Advisory support hourly rate	60		60	60		60	0%		Discretionary	
Rockschool per annual hour	1,802.34		1,802.34	1,820		1,820	1%		Discretionary	
SongFest and Sing Sing Sing (one off charge)	240		240	250		250	4%		Discretionary	
96b. Whole class instrumental teaching programmes										
First programme cost per class per term	392.6		392.6	397		397	1%		Discretionary	
Additional programme cost per class per term	782.6		782.6	790		790	1%		Discretionary	
									Discretionary	
96c. After school clubs termly charge	50		50	52		52	4%		Discretionary	
96d. Festival tickets	6		6	7.00		7.00	17%		Discretionary	
96e BRAVO after school instrumental lessons charged directly to parents										
Small group lesson per year	258.00		258	replaced		replaced			Discretionary	
Individual 20 minute lesson per year	489.00		489	replaced		replaced			Discretionary	
Individual 30 minute lesson per year	735.00		735	replaced		replaced			Discretionary	
Paired 30 minutes per term				125		125			Discretionary	
Individual 20 minutes per term				165		165			Discretionary	
Individual 30 minutes per term				250		250			Discretionary	
Individual 15 minute per term				125		125			Discretionary	
HOUSING										
<p>Subsidy arrangements for temporary accommodation were changed after the last fees & charges were submitted. These charges for 18-19 are in line with the maximum payments that HB can make (For applicants on full benefit). Generally 90% of Jan 2011 LHA</p>										
97. Bed & Breakfast charges										
Weekly charge, set at maximum HB rate for shared B&B plus service charge for heating, lighting etc	£155.77	£0.00	£155.77	£155.77	£0.00	£155.77	0%		Discretionary	
98. Private Sector Leased Temporary Accommodation, plus nightly paid self contained accommodation - Weekly charges at new recoverable HB level										
1 Bedroom Accommodation per month	£155.77	£0.00	£155.77	£155.77	£0.00	£155.77	0%		Discretionary	
2 Bedroom Accommodation per month	£197.30	£0.00	£197.30	£197.30	£0.00	£197.30	0%		Discretionary	
3 Bedroom Accommodation per month	£259.61	£0.00	£259.61	£259.61	£0.00	£259.61	0%		Discretionary	
4 Bedroom Accommodation per month	£321.69	£0.00	£321.69	£321.69	£0.00	£321.69	0%		Discretionary	
5 Bedroom Accommodation per month	£515.00	£0.00	£515.00	£515.00	£0.00	£515.00	0%		Discretionary	
									Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011	
									Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs	

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	Agreed charges 17/18			Proposed charges 18/19			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2017/18	Basic	VAT 20%	Total 2018/19				
98a. Furniture storage - Weekly charge for full storage cost for new applicants; no charge made for removal, as this likely to be beyond most household's abilities to pay at a time when they are facing homelessness.								recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011		
Weekly charge for full storage cost for new applicants; no charge is made for removal, as this likely to be beyond most household's abilities to pay at a time when they are facing homelessness.	£45.00	£0.00	£45.00	£45.00	£0.00	£45.00	0%	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011	Discretionary	
99. Affordable Housing Validation										
Charge per proposal	£200.00	£0.00	£200.00	£200.00	£0.00	£200.00	0%	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011	Discretionary	
100. Home Improvement Agency ("HIA") Fee structure								Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for		
(a)Jobs designed and supervised, % charged on the cost of all works.	20.00%	VAT at standard rate	20.00%	21.00%	VAT at standard rate	21.00%	1%	of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for	Discretionary	
b) Jobs where no design works required, e.g. Stairlift, minor adaptation etc. but still arranged and supervised, % charged on the cost of all works	20.00%		20.00%	21.00%		21.00%	1%		Discretionary	
c) Jobs where external Architect/Surveyor appointed, % charged on the cost of all works	20.00%		20.00%	21.00%		21.00%	1%		Discretionary	
101. Council Adaptations (Housing Revenue Account)								Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.		
Jobs designed and supervised, % charged on the cost of all works.	20.00%	VAT at standard rate	20.00%	21.00%	VAT at standard rate	21.00%	1%	of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.	Discretionary	
b) Jobs where no design works required, e.g. Stairlift, minor adaptation etc. but still arranged and supervised, % charged on the cost of all works	20.00%		20.00%	21.00%		21.00%	1%		Discretionary	
c) Jobs where external Architect/Surveyor appointed, % charged on the cost of all works	20.00%		20.00%	21.00%		21.00%	1%		Discretionary	
Note: All fees above are subject to a Minimum Fee of £275 on all works										
- It is proposed that 1% of fees received by the HIA are passed to the HIA Hardship fund. Use of the money would be at the discretion of the Harrow Adaptations & Repair Team Manager or Senior Surveyors (subject to the agreement of an appropriate authorised signatory) and would include the following:										
- Staying Put Grant (for recipients of a means tested benefit) with a repair of £500 or less										
- Small repair bills										
- Contributing towards larger bills where a loan is not feasible										
- As an advance for essential fees (repayable if work proceeds)										
- Home Energy Efficiency Scheme shortfall										
- Provision of materials for Handyperson Scheme										
- Assistance for any other case of hardship where other assistance cannot be obtained										
(In all cases there must be no other appropriate source of financial help. Fees have been related to benchmark and market rates as far as possible. The majority of fees have been increased to ensure cost recovery)										
102. Environmental Information									Discretionary	

Community Fees & Charges

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	Basic	VAT 20%	Total 2017/18	Basic	VAT 20%	Total 2018/19				
To supply environmental information relating to property searches - Charge is per location or address	31		31	33		32.50	5%	Environmental Information Regulations 2004	Discretionary	
To supply environmental information including information relating to rights of way: Bridleway,Byway, Footpath	31		31	33		32.50	5%	Environmental Information Regulations 2004	Discretionary	
To supply environmental information including information relating to traffic scheme	31		31	33		32.50	5%	Environmental Information Regulations 2004	Discretionary	
Plan copies (per copy)	10		10	10.50		10.50	5%	Environmental Information Regulations 2004	Discretionary	
103. Meals on Wheels (per meal)										
Hot meal - SS clients, day centres, luncheon clubs	5.50		5.50	5.80		5.80	5%		Discretionary	
Frozen meal - SS clients, day centres, luncheon clubs	5.50		5.50	5.80		5.80	5%		Discretionary	
Harrow Social Services uses - Kosher meal (hot or frozen)	£10.30		£10.30	£10.30		£10.30				
Other local authorities - Standard / Asian meal (hot)	5.6	1.12	£6.72	5.6	1.12	£6.72	0%		Discretionary	
Other local authorities - Standard / Asian meal (frozen)	£5.60		£5.60	£5.60		£5.60	0%		Discretionary	
Other local authorities - Kosher meal (hot)	10.3	2.06	£12.36	10.3	2.06	£12.36	0%		Discretionary	
Other local authorities - Kosher meal (frozen)	£10.30		£10.30	£10.30		£10.30	0%		Discretionary	
Private customers - Standard / Asian meal (hot)	From £7.50	From £1.50	From £9.00	From £7.50	From £1.50	From £9.00			Discretionary	
Private customers - Standard / Asian meal (frozen)	£6.50		£6.50	£6.50		£6.50	0%		Discretionary	
Private customers - Kosher meal (hot)	11	2.2	£13.20	11	2.2	£13.20	0%		Discretionary	
Private customers - Kosher meal (frozen)	£11.00		£11.00	£11.00		£11.00	0%		Discretionary	
104. Driver assessments										
(The making of assessments falls under the definition of examination services and so will be exempt from VAT because the council is an eligible body for the supply of education or vocational training VAT Act 1994 Schedule 9 Group 6.)									Discretionary	
External businesses (per session)	57.20		57.20	60.00		60.00	5%		Discretionary	
Schools and Internal services (per session)	41.60		41.60	43.70		43.70	5%		Discretionary	
105. Driver Certificate of Professional Competence (CPC) Training										
(The supply of vocational training by the Council will be exempt from VAT under VAT Act 1994 Schedule 9 Group 6.)									Discretionary	
Standard Price (per day;7 hour a day)	72.80		72.80	76.50		76.50	5%		Discretionary	
106. Car Valeting and Other Services										
Car Valeting Service at Depot site	8.33	1.67	10	8.33	1.67	10.00	0%		Discretionary	
Car Valeting Service at Depot site with collection and return from civic centre	12.50	2.50	15	12.5	2.5	15.00	0%		Discretionary	
Winter Check	8.33	1.67	10	8.33	1.67	10.00	0%		Discretionary	
107. MOT test										
Class 4 -Standard price	45.00		45.00	45		45.00	0%		Discretionary	
Class 5-Standard price	45.00		45.00	45		45.00	0%		Discretionary	
Class 7- Standard price	52.00		52.00	52		52.00	0%		Discretionary	
Discount for fleet account holders or parnter organisations	POA		POA	POA		POA			Discretionary	
109. Street Trading										
Licence Adminstration fee (Applicable to all Licensing types, including variations and cancellations)	43.5		43.5	43.5		43.50	0%	London Local Authority Act (1990) as amended	Discretionary	Non Executive Licensing - Council Approval Required
Standalone street trading unit licence (e.g. stall)									Discretionary	
Up to 7 days (per trader)	18		18	18		18.00	0%		Discretionary	

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	Basic	VAT 20%	Total 2017/18	Basic	VAT 20%	Total 2018/19				
Up to 2 months (per trader)	180		180	180		180.00	0%		Discretionary	
2 to 6 months (per trader)	400		400	400		400.00	0%		Discretionary	
7 to 12 months (per trader)	550		550	550		550.00	0%		Discretionary	
<i>For markets of 10 or more stalls, additional costs apply as follows</i>									Discretionary	
Market which requires the closure of a non-classified road (6 weeks notice required)	2160		2160	2160		2160.00	0%		Discretionary	
Market on the footway only	1300		1300	1300		1300.00	0%		Discretionary	
Front of Shop Displays (connected with business)- based on a standard single shop front									Discretionary	
12 Weeks Licence	312		312	312		312.00	0%		Discretionary	
1 Year Licence (15% discount)	1150		1150	1150		1150.00	0%		Discretionary	
110. Professional Advice									Discretionary	
(a) Minor Construction Works (Sustainable Drainage). Provision of advice to customer or representative regarding surface water attenuation requirements, flood risk mitigation and resilience, sustainable drainage systems									Discretionary	
On site meeting (max 2 hr)	100		100	105		105.00	5%		Discretionary	
(b) Developments (Traffic & Transportation). Provision of advice to developer or representative in connection with the design of development proposals. Can be meeting or time spent undertaking an assessment									Discretionary	
Hourly rate Traffic Team Leader	116		116	122		122.00	5%		Discretionary	
Hourly rate Traffic Engineer	87		87	91		91.00	5%		Discretionary	
(c) Developments (Sustainable Drainage & Flood Relief). Provision of advice to developer or representative in connection with the design of development proposals. Can be meeting or time spent undertaking an assessment or providing technical information									Discretionary	
Hourly rate Drainage Team Leader	116		116	122		122.00	5%		Discretionary	
Hourly rate Drainage Engineer	87		87	91		91.00	5%		Discretionary	
Hourly rate Drainage Technician	27		27	28		28.00	4%		Discretionary	
111. Gardening/Grounds Service									Discretionary	
(a) Mow Lawn, pruning trees and shrubs, trim hedges, weeding and digging of beds, winter maintenance: price per labour hour	50	10	60	50	10	60.00	0%		Discretionary	
(b) small rockery (1 day)	291.67	58.33	350	308.33	61.67	370.00	6%		Discretionary	
(c) Tree work			POA			POA			Discretionary	
(d) Patio laying (POA, estimate based on 4mX2m basic slabs where ground currently laid to lawn and flat)	666.67	133.33	800	708.33	141.67	850.00	6%		Discretionary	
(e) Other domestic general repair & maintenance services per hour	50	10	60	50	10	60.00	0%		Discretionary	
112. Advertising fees									Discretionary	
(a) Roundabouts									Discretionary	
Annual contracts	2750	550	3300	2916.67	583.33	3500.00	6%		Discretionary	
(b) Banners									Discretionary	
Banners and other advertising on vehicles - per vehicle, 6 weeks	130	26	156	135	27	162.00	4%		Discretionary	
Production of banners (Maximum 2 banners)	£150.00	£30.00	£180.00	£150.00	£30.00	£180.00	0%		Discretionary	
Weekly Advertising fee (Maximum 2 banners), inclusive of installation and removal of banners	£50.00	£10.00	£60.00	£50.00	£10.00	£60.00	0%		Discretionary	
6 weeks campaign EXCLUDING printing, application and removal on council assets (excluding vehicles) (Maximum 2 banners)	£166.67	£33.33	£200.00	£166.67	£33.33	£200.00	0%		Discretionary	
Concession for Educational institutions	20% reduction			20% reduction			#DIV/0!		Discretionary	
Concession for non Educational Institutions that are charities or community groups	30% reduction			30% reduction			#DIV/0!		Discretionary	
Banners at least 50% smaller than standard size	50% reduction			50% reduction			#DIV/0!		Discretionary	
(c) Benches									Discretionary	
Admin for own artwork (to comply to standard)	20	4	24	20.83	4.17	25	4%		Discretionary	
Artwork design	POA		POA	POA		POA	#VALUE!		Discretionary	
Advertising per week	66.67	13.33	80	70	14	84	5%		Discretionary	
- 13 weeks (10% discount)	780	156	936	818.33	163.67	982	5%		Discretionary	
- additional 13 weeks (5% discount on 13 weeks)	740.83	148.17	889	778.33	155.67	934	5%		Discretionary	

Community Fees & Charges

Appendix 2

Texts in Italic denote Statutory Fees

	Agreed charges 17/18			Proposed charges 18/19			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2017/18	Basic	VAT 20%	Total 2018/19				
113. Handyman Service (Housing)									Discretionary	
Charge for first hour (incl travel time)	52	10.4	62.4	52	10.4	62.40	0%		Discretionary	
Charge for additional hour	35	7	42	35	7	42.00	0%		Discretionary	
114. Cookery School/Kitchen Hire/Pop Up Restaurant Classes									Discretionary	
Adult classes - 2 hours	35.00		35.00	35.00		35.00	0%		Discretionary	
Adult classes - 3 hours	40.00		40.00	40.00		40.00	0%		Discretionary	
Adult speciality class	50.00		50.00	50.00		50.00	0%		Discretionary	
Children classes - 2 hours	22.00		22.00	22.00		22.00	0%		Discretionary	
Children's cooking and craft - 5 hours	28.00		28.00	28.00		28.00	0%		Discretionary	
Children's party class - 2 hours (per child min 10, max 14)	17.50		17.50	17.50		17.50	0%		Discretionary	
Kitchen Hire	0.00		0.00	0.00		0.00			Discretionary	
Deposit (refundable subject to T&C's)	100.00		100.00	100.00		100.00	0%		Discretionary	
Monday - Friday	0.00		0.00	0.00		0.00			Discretionary	
Hourly rate (concessions 20% discount and no min hours)	45.00		45.00	45.00		45.00	0%		Discretionary	
Half day AM (09:00 - 13:00) or PM (13:30 - 17:30)	175.00		175.00	175.00		175.00	0%		Discretionary	
Full day (09:00 - 17:00)	350.00		350.00	350.00		350.00	0%		Discretionary	
Hourly rate (Evening) (min 3 hours)	50.00		50.00	50.00		50.00	0%		Discretionary	
Full day plus evening hours	POA		POA	POA		POA			Discretionary	
Saturday / Sunday									Discretionary	
Hourly rate (concessions 20% discount and no min hours)	50.00		50.00	50.00		50.00	0%		Discretionary	
Half day AM (09:00 - 13:00) or PM (13:30 - 17:30)	185.00		185.00	185.00		185.00	0%		Discretionary	
Full day (09:00 - 17:00)	385.00		385.00	385.00		385.00	0%		Discretionary	
Hourly rate (Evening) (min 3 hours)	60.00		60.00	60.00		60.00	0%		Discretionary	
Full day plus evening hours	POA		POA	POA		POA			Discretionary	
Equipment Hire										
Tailor made packages available	POA		POA	POA		POA			Discretionary	
115. Events catering/Hospitality Service/School Meals										
Food	£3.00 - £8.00	£0.60 - £1.60	£3.60 - £9.60	£3.00 - £8.40	£0.60 - £1.68	£3.60 - £10.08	5%			
Drinks	£1.50 - £2.90	£0.30 - £0.58	£1.80 - £3.48	£1.50 - £3.05	£0.30 - £0.61	£1.80 - £3.66	5%			
Provision of meals to school falls under own local authority control	2.00		2.00	2.10		2.1	5%			
Provision of meals to a separate entity (eg a private school, an Academy or one that is outside the borough)	2.00	0.40	2.40	2.10	0.42	2.52	5%			
116. Arc House Café and Venue									Discretionary	
Arc House performance space									Discretionary	
<i>Exempt from VAT - Exclusive use of venue</i>										
<i>Standard rated - Service package</i>									Discretionary	
Internal Performance Space Hire									Discretionary	
Monday - Saturday									Discretionary	
Hourly rate	30.00		30.00	30.00		30.00	0%		Discretionary	
PLI for one-off booking (7%)	2.10		2.10	2.10		2.10	0%		Discretionary	
Course booking per hour (in same booking)									Discretionary	
- 4-5 bookings -5%	28.50		28.50	28.50		28.50	0%		Discretionary	
- 6 bookings -10%	277.00		277.00	277.00		277.00	0%		Discretionary	
- > 6 bookings -20%	24.00		24.00	24.00		24.00	0%		Discretionary	
Charity/L Govt Educational -20%	24.00		24.00	24.00		24.00	0%		Discretionary	
Sunday									Discretionary	

Community Fees & Charges

Appendix 2

Texts in Italic denote Statutory Fees

	Agreed charges 17/18			Proposed charges 18/19			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2017/18	Basic	VAT 20%	Total 2018/19				
Hourly rate	35.00		35.00	35.00		35.00	0%		Discretionary	
PLI for one-off booking (7%)	2.45		2.45	2.45		2.45	0%		Discretionary	
<i>Arc House Stage and Amphitheatre</i>									Discretionary	
Standard - 4hr	300.00		300.00	300.00		300.00	0%		Discretionary	
Standard - 6hr	400.00		400.00	400.00		400.00	0%		Discretionary	
Standard - 8hr	500.00		500.00	500.00		500.00	0%		Discretionary	
Charity (-30%) - 4hr	210.00		210.00	210.00		210.00	0%		Discretionary	
Charity (-30%) - 6hr	280.00		280.00	280.00		280.00	0%		Discretionary	
Charity (-30%) - 8hr	350.00		350.00	350.00		350.00	0%		Discretionary	
<i>Arc House Stage and Amphitheatre and Grass Area</i>									Discretionary	
Standard - 4hr	320.00		320.00	320.00		320.00	0%		Discretionary	
Standard - 6hr	420.00		420.00	420.00		420.00	0%		Discretionary	
Standard - 8hr	520.00		520.00	520.00		520.00	0%		Discretionary	
Charity (-30%) - 4hr	224.00		224.00	224.00		224.00	0%		Discretionary	
Charity (-30%) - 6hr	294.00		294.00	294.00		294.00	0%		Discretionary	
Charity (-30%) - 8hr	364.00		364.00	364.00		364.00	0%		Discretionary	
<i>All bookings</i>									Discretionary	
Deposit	50.00		50.00	50.00		50.00	0%		Discretionary	
Additional equipment hire and related services (eg security) provision	POA		POA	POA		POA			Discretionary	
Tailor made packages available on request	POA		POA	POA		POA			Discretionary	

Statutory prescribed - legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e set eg. £100 or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011